

# **DELANCO TOWNSHIP BOARD OF EDUCATION**

## **Regular Meeting Agenda**

**December 13, 2017**

**7:30 pm**

- I. Call to Order**
- II. Moment of Silence**
- III. Flag Salute**
- IV. Roll Call**
- V. Reading of Statement of Adequate Notice**

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson School, the Walnut Street Middle School, and the Board of Education Office on December 1, 2017; by advertising in the Burlington County Times and the Courier Post on January 12, 2017 and by sending a notice on December 1, 2017; and by filing written notice with the Clerk of Delanco Township on December 1, 2017.

- VI. Approval of Minutes of November 8, 2017 Regular and Executive Session Meetings**

**Motion:**

**Second:**

**Vote:**

- VII. Accept Reports of Secretary and Treasurer for October 2017, which are in agreement**

**Motion: Mr. Adams**

**Second:**

**Vote:**

- VIII. Liaison Reports**

- A. Riverside High School - Daniel Hamlin, Student Representative
- B. Delanco PTO - Cathryn Plum, President
- C. DYSA - Kate Fitzpatrick, Township Committee Member
- D. Recreation - Marlene Jass, Deputy Mayor

**IX. Board Member Recognition**

- A. Mr. Kenneth Adams - 10 years of dedicated service

**X. Student Recognition**

- A. Students of the Month for November 2017 - HELPFULNESS
- B. NJ ASK Science Scores - Advanced Proficient

**XI. Welcome Visitors - Public Comment on Agenda Items**

**XII. Superintendent’s Report - Mr. Mersinger**

A motion is requested to approve the following:

- A. Superintendent’s Reports submitted by Joseph Mersinger
- B. Principal’s Monthly Report submitted by Louis Conti
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>	
Pearson	11/28/17	11/30/17	Lockdown Drill
Walnut	11/30/17	11/21/17	Lockdown Drill

- D. Nursing Services Plan for 2017-2018
- E. Uniform State Memorandum of Agreement (MOA) between Education and Law Enforcement Officials for 2017-2018
- F. Memorandum of Understanding (MOU) with the Delanco Police Department regarding the use of video surveillance for 2017-2018
- G. Pupil Welfare
  - HIB, Suspensions, Classifications
  - Enrollment Report

**Motion:**

**Second:**

**Vote:**

**XIII. Special Education Committee Report – Mr. Hoffman**

- A. Information for Board member review is included on the supplemental agenda

#### **XIV. Curriculum Committee Report – Mrs. Wagstaff**

The committee chairperson makes a motion to approve the following:

- A. Adoption of the Science Curriculum for Grades 7 and 8, aligned to the Next Generation Science Standards and the New Jersey Student Learning Standards.
- B. Staff professional development travel per attached exhibit

**Motion: Mrs. Wagstaff**

**Second:**

**Vote:**

#### **XV. Finance Committee Report – Mr. Adams**

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for November 2017
- B. Monthly line account certification for October 2017
- C. Payment of bills in the amount of \$448,672.82; handwritten checks #134111 - 134117 in the amount of \$981.00; and electronic funds transfers totalling \$542,895.42
- D. Contracted services for 2017-2018 with Richard Frascella of R.J. Frascella Private Investigations to serve as the district residency investigator at a rate of \$30 per hour.
- E. Acceptance of three donations from the Delanco Women's Civic Club:
  - \$100 for Project Santa
  - \$200 for the Runners Club
  - \$200 for the Impact Club
- F. 2017 - 2018 contract with Burlington County Special Services School District to provide a one-on-one teacher assistant for one student at the rate of \$37,900 per student, prorated to the number of days the student actually attends
- G. Acknowledgement of Burlington County Insurance Pool Joint Insurance Fund distinctions earned by the Delanco Township School District with financial award in the amount of \$4,500
  - Elite II Safety Award
  - Outstanding Performance in Claims Processing - 24 hour turnaround
  - Maintaining a Loss Ratio Below 50% for 2016-2017
  - Maintaining a Five-Year Average Loss Ratio Below 50%

H. 2016 - 2017 Comprehensive Annual Financial Report

- Presented for acceptance
- Summary of the Audit Report made available to the public
- No comments or recommendations contained therein

**Motion: Mr. Adams**

**Second:**

**Vote:**

**XVI. Lunchroom Report – Mr. Adams**

The Finance Committee chairperson makes a motion to approve the following:

- A. Ratify payment of bills in the amount of \$16,530.96 with checks #2132 - 2134
- B. Nutri-Serve's financial report for the month of October 2017

**Motion: Mr. Adams**

**Second:**

**Vote:**

**XVII. BOE Liaison Reports**

- A. Riverside - Mrs. Gonteski
- B. NJSBA and BCSBA - Mr. Litwack
- C. Township Committee - Mrs. Karamanoogian

**XVIII. Operations & Facilities Committee Report – Mr. Litwack**

- A. Report on maintenance activities

**XIX. Policy Committee Report - Mr. Hamlin**

- A. No Report

**XX. Personnel Committee Report – Mrs. Karamanoogian**

The committee chairperson makes a motion to approve the following:

- A. Updated substitute list as attached
- B. Hiring of Ratna Mathew as a part-time (4.75 hours per day) instructional aide at M. Joan Pearson Elementary School at a rate of \$10 per hour.
- C. Resignation of Marquita Ward, Substitute Ex-Care Supervisor, after 3 months of service to the district.
- D. Appointment of Karen Hozier, as the Interim AM Ex-Care Supervisor by reassigning her duties and hours until an Ex-Care Site Supervisor is hired.

- E. Resignation of Angela Reading, Part-Time Special Education Teacher, after 14 months of service to the district.
- F. Appointment of Joseph Mersinger as the district Anti-Bullying Coordinator for 2017-2018.
- G. Appointment of Allison Donnelly as the Anti-Bullying Specialist for M. Joan Pearson Elementary School for 2017-2018.
- H. Appointment of Lindsey Jarzyk as the Anti-Bullying Specialist for Walnut Street Middle School for 2017-2018.
- I. Appointment of the School Safety Team for M. Joan Pearson Elementary School for 2017-2018:
- Allison Donnelly, School Counselor
  - Shane Lilliston, Staff Representative
  - Melissa Barbara, Staff Representative
  - Dana Force, Parent Representative
  - Louis Conti, Principal
- J. Appointment of the School Safety Team for Walnut Street Middle School for 2017-2018:
- Lindsey Jarzyk, School Counselor
  - Maria Zacher, Staff Representative
  - Martianne Rich, Parent Representative
  - Joseph Mersinger, Superintendent and Principal
- K. Hiring of staff members for the after-school Skills Club at Walnut Street Middle School for identified students to receive remediation in math, reading, and writing using ESSA Title I funds at the DTEA contractual rate of \$55 per hour:
- Two (2) Grade 6-8 ELA Teachers: Melissa Morgan, Diane Tascione
  - Two (2) Grade 6-8 Math Teachers: Christina Gentile, Maria Zacher
  - One (1) Substitute Teacher for ELA: Sheryl Friedman
  - One (1) Substitute Teacher for Math: Christopher Hazynski

Session 1 Mathematics will include ten (10) one-hour sessions conducted over a five-week period starting in January 2018.

Session 2 English Language Arts will include ten (10) one-hour sessions conducted over a five-week period starting in February 2018.

Salary: Hours not to exceed 3 (2 hours of instruction, 1 hour preparation time) per week over each 5 week session period.

**Motion: Mrs. Karamanoogian**

**Second:**

**Roll Call Vote:**

**XXI. Old Business**

**A. Official Election Results**

Three-year Terms

- Steven Lohr 815
- Rose Gonteski 763
- Lynn Whitney 738
- Personal Choice 54

B. Reminder - Combined Reorganization and Regular Board Meeting scheduled for the first Wednesday of the month - January 3, 2018

**XXII. New Business**

A. Letter re: Anti-Idling Policy supported by the Township Committee

**XXIII. Distributions**

**XXIV. Public Comment on Non-Agenda Items**

**XXV. Executive Session**

At \_\_\_\_\_ p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately \_\_\_\_\_ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- Negotiations Update

**Motion:**

**Second:**

**Vote:**

**XXVI. Adjournment**

**Motion:**

**Second:**

**Vote:**