

REGULAR & EXECUTIVE MEETING MINUTES – November 8, 2017

Delanco PTO

Mrs. Cathryn Plum, PTO President, reported on the following events and activities: Box Tops for Education were submitted; ChikFila night raised \$628, the PTO spirit wear sale has concluded, fall fundraiser delivery will take place on 11/14/17, the Holiday Auction will take place on 12/1/17, Breakfast with Santa and the Little Shopper's Shop will take place on 12/9/17. The balance of all accounts as of the 11/8/17 meeting was \$7,001.10.

DYSA Report

No report.

Recreation Report

Mrs. Marlene Jass reported on the following events sponsored by the Township recreation Department: Holiday carriage rides, Santa parade and tree lighting, and children are invited to build gingerbread houses at the firehouse.

Student Recognition

- A. Students of the month were recognized.
- B. Students who exceeded expectations on the PARCC Exam were recognized.

There was a break in the meeting from 8:11 pm to 8:18 pm as most of the audience departed leaving fourteen DTEA members, one PTO representative, three parents, two students, one Township representative and three resident.

Welcome Visitors - Public Comment on Agenda Items

There were no comments.

Superintendent's Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent's Reports submitted by Joseph Mersinger
- B. Principal's Report submitted by Louis Conti
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>	
Pearson	10/20/17	10/25/17	Lockdown Drill
Walnut	10/5/17	10/31/17	Lockdown Drill

- D. Bus Evacuation Drill Conducted at Pearson on 10/19/17

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- E. NJ QSAC (New Jersey Quality Single Accountability Continuum) -- A motion is requested approving and attesting to the accuracy of the submission of the NJ QSAC Statement of Assurance (SOA), District Performance Review (DPR), and Facilities Checklist to the New Jersey Department of Education prior to November 15, 2017, as included in the Board packet.
- F. Pupil Welfare
 - 1. HIB, Suspensions, Classifications - As attached
 - 2. Enrollment report - As attached

Motion: Mr. Hamlin

Second: Mr. Adams

Vote: 6 ayes, 0 nays

Special Education Report

In the absence of the committee chairperson, Mr. Jenkins read the following:

- A. See classifications and placements on the supplemental agenda.

Curriculum Committee Report

In the absence of the committee chairperson, Mr. Jenkins motioned to approve the following:

- A. Modification to the Ad Hoc Social Studies Committee (approved by the Board on September 13, 2017) to include Sandra Marrazzo, Social Studies Teacher.
- B. Professional development travel per the attached exhibit

Motion: Mr. Jenkins

**Second: Mrs.
Karamanoogian**

Vote: 6 ayes, 0 nays

Finance Report

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for September and October 2017
- B. Monthly line account certification for September 2017
- C. Special Education Tuition contract for the 2017-18 school year with Garfield Park Academy for one student at the annual rate of \$59,098 per student
- D. Special Education Tuition contract for the 2017-18 school year with Kingsway Learning Center Elementary Program for one student at the annual rate of \$60,528.30 per student

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- E. 2017-18 Alternative Middle School contract with Burlington County Special Services Board of Education for one student at the annual tuition rate of \$21,500
- F. Special Education Tuition contract for the 2017-18 school year with Mount Laurel Township Board of Education for one student to attend the LLD program at the annual rate of \$27,388.00 per student and a 1:1 aide at an additional cost of \$14,981.00
- G. Homeless Tuition contract for the 2017-18 school year with Winslow Township Board of Education for one student at the annual rate of \$14,812.93 per student
- H. Payment of bills in the amount of \$251,769.47; handwritten checks #134011 - 134017 in the amount of \$522.00; and electronic funds transfers totalling \$465,903.45
- I. Amendment to Flexible Benefits Plan effective 1/1/2018 to increase the Medical FSA election amount to \$2,650.00 as attached
- J. Budget development timeline as attached

Motion: Mr. Adams

Second: Mr. Hamlin

Vote: 6 ayes, 0 nays

Lunchroom Report

The Finance Committee chairperson made a motion to approve the following:

- A. Ratify payment of bills in the amount of \$6,677.03 with check #2118
- B. Nutri-Serve's financial report for the month of September 2017

Motion: Mr. Adams

Second: Mr. Hamlin

Vote: 6 ayes, 0 nays

Riverside Liaison Report - Mrs. Gonteski

No report

NJSBA and BCSBA Report - Mr. Litwack

Mr Litwack updated the Board on the Atlantic City School Boards Convention.

Township Committee Report - Mrs. Karamanoogian

No report

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Operations and Facilities Committee Report

- A. Report on maintenance activities

The committee chairperson makes a motion to approve the following:

- B. 2017-2018 Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) (hand-out)

Motion: Mr. Litwack

Second: Mr. Lohr

Vote: 6 ayes, 0 nays

Policy Committee Report

No report

Personnel Committee Report

The committee chairperson made a motion to approve the following:

- A. Updated substitute list as attached
- B. Hiring of Shynelle Shervington as an Instructional Aide at Walnut Street Middle School with a start date of November 13, 2017 at an hourly rate of \$10.

**Motion: Mrs.
Karamanoogian**

Second: Mr. Hamlin

Vote: 6 ayes, 0 nays

Old Business

Mr. Mersinger thanked the Delanco PTO for their Wish List donation and also thank Mr. Hoffman for his presentation.

New Business

None

Distributions

None

Public Comment on Non-Agenda Items

Ms. Carol Lipinsky, DTEA President, read a prepared statement regarding ongoing contract negotiations.

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Executive Session

At 8:50 p.m., Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:15 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- HIB (Harassment, Intimidation, and Bullying)

A break in Executive Session was held from 9:15 pm to 9:33 pm due to evacuating the building for a potential gas leak.

Motion: Mr. Adams Second: Mr. Hamlin Vote: 6 ayes, 0 nays

The Board returned to public session at 11:30 p.m.

Adjournment

On a motion by Mr. Adams, seconded by Mr. Litwack and carried by unanimous vote, the meeting was adjourned at 11:30 p.m.

Respectfully submitted,

James M. Heiser, CPA
Board Secretary