

REGULAR MEETING MINUTES – August 16, 2017

DYSA

No report

Recreation

Mrs. Marlene Jass reported that a backpack giveaway program would be held on August 22nd. The backpack giveaway is part of the Annual National Backpack Program which put together by the National Foundation for Women Legislators and the Office Depot Foundation.

Recognition and Appreciation

- A. Debbie Minard was recognized by Mr. Joseph Mersinger and received the Golden Dragon Award
- B. Mr. Cameron Jenkins was recognized by Mr. James Heiser for his contributions to the Delanco Board of Education as the Riverside High School Student Representative
- C. A presentation was given by Mr. Conti, Mrs. Santino, Ms. Wallace and Ms. Mader along with their students who participated in the Summer Enrichment Program.

Welcome Visitors - Public Comment on Agenda Items

Mr. Templeton had a question regarding how the ESEA funding would be used.

Superintendent's Report - Mr. Mersinger

A motion is requested to approve the following:

- A. Superintendent's Reports submitted by Joseph Mersinger as attached
- B. Principal's Monthly Reports submitted by Louis Conti as attached
- C. Drills conducted in accordance with N.J.A.C.6A:27-11.2 as follows:

	<u>Fire</u>	<u>Emergency</u>	<u>Lockdown Drill</u>
Pearson	7/20/17	N/A	7/31/17
Walnut	N/A	N/A	N/A

- D. Pupil Welfare
 - a. HIB and Suspensions - N/A
 - b. Enrollment Report - N/A
 - c. Report on Kindergarten registration - 31 students
- E. Resolution to adopt the Principal Evaluation System - Annual Adoption

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WHEREAS, the Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

WHEREAS, the superintendent recommends that the Marshall Principal Evaluation Model be adopted by the Delanco Township Public Schools;

THEREFORE, The Board of Education adopts the Marshall Principal Evaluation Model for the 2017-2018 school year.

Motion: Mr. Adams

Second: Mr. Litwack

**Vote: 6 ayes,
0 nays**

Special Education Report

- A. No report

Curriculum Committee Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. The submission of the ESEA Grant application for 2017-18 school year, and accept the grant award of these funds upon the subsequent approval of the FY 2018 ESEA application as attached:

Title I Part A - Improving Basic Programs-Basic Skills	\$ 91,747
Title II Part A - Supporting Effective Instruction	\$ 14,536
Title IV, Part A - Student Support and Academic Enrichment	<u>\$ 10,000</u>
Total Allocation	\$116,283

- B. Waive ESSA Title III funds for 2017-2018 in the amount of \$2629.

Motion: Mr. Jenkins

Second: Mr. Litwack

**Roll Call Vote:
6 ayes, 0 nays**

Finance Report

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for July 2017
- B. Monthly line account certification for July 2017
- C. Payment of bills in the amount of \$119,165.27; and electronic funds transfers totalling \$147,590.33
- D. Tuition contract for the 2017-18 school year with Burlington County Institute of Technology for 28 regular and special education students at the annual tuition rate of \$3,313 per student

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- E. Special education tuition contracts for the 2017-18 school year with Burlington County Special Services Board of Education for 8 students to attend the Extended School Year program for the period 7/5/17 - 8/1/17 at the rate of \$3,700 per student and for a one-on-one teacher assistant for one student at the rate of \$5,000 per student
- F. Tuition contract for the 2017-18 school year with Edgewater Park Board of Education to send Grade 8 students for Algebra I instruction at a cost of \$1,250 per student
- G. Resolution to participate in the following joint and cooperative purchasing agreements:

NJEDge.Net - educational technology
NJ Educational Services Commission - NJESC
Burlington County Cooperative Pricing System #4 - BUCCP
New Jersey State Contract Purchasing
Educational Data Services Inc.
Hunterdon County Educational Services Commission - HCESC

Motion: Mr. Adams

Second: Mr. Lohr

Vote: 6 ayes, 0 nays

Lunchroom Report

The committee chairperson makes a motion to approve the following:

- A. No report

Riverside Liaison Report - Mrs. Gonteski

No report

Operations and Facilities Committee Report

The committee chairperson makes a motion to approve the following:

- A. Indoor Air Quality Program for 2017-2018. See attached.
- B. Maintenance updates

Motion: Mr. Litwack

Second: Mrs. Gonteski

**Vote: 6 ayes,
0 nays**

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Policy Committee Report - Mr. Hamlin

The committee chairperson made a motion to enter on first reading the following bylaws, policies, and regulations:

Bylaw 0000.02	Introduction
Policy and Reg. 1240	Evaluation of the Superintendent
Policy and Reg. 1510	Americans with Disabilities Act
Policy 1511	Board of Education Website Accessibility
Policy 2320	Independent Study Programs (Abolished)
Policy 2415.06	Unsafe School Choice Option
Policy 2415.30	Title I - Educational Stability
Policy and Reg. 2418	Section 504 of the Rehabilitation Act
Policy and Reg. 2460	Special Education
Regulation 2460.1	Special Education
Regulation 2460.8	Special Education
Regulation 2460.9	Special Education
Regulation 2460.15	Special Education
Regulation 2460.16	Special Education
Policy 2464	Gifted and Talented Students
Policy 2467	Surrogate Parents and Foster Parents
Policy 2622	Student Assessment
Policy and Reg. 3126	District Mentoring Program
Policy and Reg. 3160	Physical Examination
Policy and Reg. 3221	Evaluation of Teachers
Policy and Reg. 3222	Evaluation of Teaching Staff Members
Policy and Reg. 3223	Evaluation of Administrators
Policy and Reg. 3224	Evaluation of Principals
Policy and Reg. 3240	Professional Development
Policy and Reg. 4160	Physical Examination
Policy and Reg. 5116	Education of Homeless Children
Policy and Reg. 5610	Suspension
Policy 5620	Expulsion
Policy and Reg. 7424	Bed Bugs
Policy and Reg. 8330	Student Records
Policy 8350	Records Retention
Policy 8505	Local Wellness
Policy 8550	Unpaid Meal Charges

Motion: Mr. Hamlin

Second: Mr. Adams

**Vote: 6 ayes,
0 nays**

Personnel Committee Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Resignation of Laura Magretto (Vanard), Instructional Aide, as of July 20, 2017

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- after 4 years, 9 months of years of service to the district.
- B. Resignation of Stacey Loveland, Instructional Aide, as of July 20, 2017 after 10 months of service to the district.
 - C. Resignation of Deborah Letton, Instructional Aide, as of August 1, 2017 after 1 year, 11 months of service to the district.
 - D. Substitute List revisions
 - E. Allison Donnelly to perform summer work related to her responsibilities as the School Counselor, Homeless Liaison, 504 Coordinator, PARCC Coordinator, and NJ ASK Coordinator at a rate of \$55 per hour for 30 hours (corrected from \$46 per hour for 25 hours; approved July 2017).
 - F. Science Curriculum work at a rate of \$55 per hour for 20 hours per staff member (corrected from \$46 per hour for 10 hours; approved July 2017).
 - G. Summer working hours for certified staff at the discretion of the superintendent, for the purpose of conducting meetings, developing curriculum, and completing other district-level and/or school-level tasks. Hourly rate = \$55 per hour.

Motion: Mr. Jenkins

Second: Mr. Lohr

**Roll Call Vote: 6 ayes,
0 nays**

Old Business

- A. Board Self-Evaluation available at www.njsba.org

New Business

- A. Mr. Ken Adams updated the Board and the public that he elected not to run for re-election.
- B. A letter from Edgewater Park Board of Education was read which thanked the Delanco Board of Education for the use of Delanco's facilities.
- C. Facilities Walkthrough is scheduled for September 13, 2017.

Distributions

None.

Public Comment on Non-Agenda Items

There were no comments.

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Executive Session

At 8:29 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:15 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- A. Superintendent Evaluation for 2016-2017
- B. Superintendent Goals and District Goals for 2017-2018
- C. Negotiations Update

Motion: Mr. Lohr

Second: Mr. Litwack

Vote: 6 ayes, 0 nays

The Board returned to public session at 9:23 p.m.

Adjournment

On a motion by Mr. Adams, seconded by Mrs. Gonteski and carried by unanimous vote, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,

James M. Heiser, CPA
Board Secretary