

REGULAR MEETING MINUTES – July 19, 2017

The Regular Meeting of the Delanco Board of Education was held on July 19, 2017 in the M. Joan Pearson School gymnasium, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:33 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mr. Harry Litwack (arrived at 8:00 p.m.), Mr. Steven Lohr, and Mrs. Cindy Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mr. James M. Heiser, CPA, School Business Administrator/Board Secretary; one DTEA member; one DPTO member; one Township Representative; and three residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on July 1, 2017; by advertising in the Burlington County Times and the Courier Post on January 12, 2017 and by sending a notice on July 1, 2017; and by filing written notice with the Clerk of Delanco Township on July 1, 2017.

Approval of Minutes of June 14, 2017 Regular & Executive Session Meetings

Motion: Mrs. Gonteski Second: Mrs. Wagstaff Vote: 5 ayes, 0 nays

Accept Reports of Secretary and Treasurer for May 2017, which are in agreement

Motion: Mr. Jenkins Second: Mr. Hamlin Vote: 5 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

No report

Delanco PTO

Cathryn Plum reported on the following activities: 8th Grade Breakfast; PTO Luncheon; Graduation Awards; Wish-list donation of \$3,000.00; The Magic of Sharks with Steve Woyce for summer school and summer camp students; and Account balances of \$1,977.71 for the Regular account and \$323.02 for the Gaming account.

DYSA

No report

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Recreation

No report

Welcome Visitors - Public Comment on Agenda Items

None public comments

Superintendent's Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent's Reports submitted by Joseph Mersinger
- B. Principal's Monthly Reports submitted by Louis Conti
- C. Fire and Emergency Drills conducted in accordance with N.J.A.C.6A:27-11.2 during the month of June as follows:

	<u>Fire</u>	<u>Emergency</u>	
Pearson	6/19/17	6/20/17	Lockdown Drill
Walnut	6/16/17	6/20/17	Lockdown Drill

- D. Pupil Welfare
 - a. HIB and Suspensions - See supplemental agenda
 - b. Enrollment Report - See attached
 - c. Report on Kindergarten registration - 32 students
- E. Maureen O'Malley as Volunteer DJ for school dances as needed from September 2017 through June 2018 at Walnut Street Middle School
- F. New Jersey Quality Single Accountability Continuum (NJ QSAC) Interim Review Results, as required by the New Jersey Department of Education, as attached
- G. Athletic Schedules - See attached.
- H. Teacher Evaluation System - Annual Adoption

WHEREAS, the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACH NJ Act) requires all New Jersey Public School Districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

WHEREAS, the Superintendent recommends that the Danielson Teacher Evaluation Model be adopted by the Delanco Township School District;

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THEREFORE, the Delanco Township Board of Education adopts the Danielson Teacher Evaluation Model for the 2017-2018 school year

Motion: Mr. Hamlin Second: Mrs. Lohr Vote: 5 ayes, 0 nays

Special Education Report

- A. Special Ed placements were listed on the supplement

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Board of Education and staff travel per the attached exhibit
- B. Bilingual ESL Three-Year Program Plan for 2017-2020, as required by the New Jersey Department of Education, per attached
- C. Curriculum Committees for 2017-2018:

Middle School Math:

Christina Gentile
Melissa Morgan
Maria Zacher

Middle School ELA:

Sheryl Friedman
Chris Hazynski
Diane Tascione

- D. The Submission of IDEA Basic and Preschool Grant application for the 2017-18 school year, and accept the grant award of these funds upon the subsequent approval of the FY 2018 IDEA application as attached:

IDEA Basic	\$ 129,196.00
IDEA Preschool	<u>3,341.00</u>
Total Grant	\$ 132,537.00

Mr. Lohr inquired about the use of IDEA funds.

Motion: Mrs. Wagstaff Second: Mrs. Gonteski Vote: 8 ayes, 0 nays

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Finance Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Necessary line item transfers for June 2017
- B. Monthly line account certification for June 2017
- C. Payment of bills in the amount of \$371,547.02; handwritten checks #133735 totalling \$51,392.00; and electronic funds transfers totalling \$621,067.25
- D. Accept donation of \$3,000.00 from the Delanco P.T.O. to be used on Wish List items. If donation is not spent by September 30, 2017, PTO Board of Officers agree to discuss a large ticket item purchase
- E. Accept the following donations to be used for the garden at M. Joan Pearson Elementary School:

<u>Organization</u>	<u>Donation</u>
Temptrol Corporation - Delanco, NJ	\$250
Home Depot Corporation	Fencing
Britton Industries - Philadelphia, PA	Stone
- F. Special education tuition contract for the 2016-17 school year with Kingsway Learning Center for one student for the period 4/26/17 through 6/30/18 at the annual rate of \$59,456.32, prorated
- G. Tuition contract for the 2017-18 school year with Burlington County Special Services School District for one student to attend the Alternative Middle School program for the period of 5/11/17 through 6/20/17 at the annual rate of \$20,808, prorated
- H. Tuition contract for the 2017-18 school year with Riverside Board of Education to send preschool students for the period 9/1/17 through 6/30/18 at the annual rate of \$10,440.00 per student
- I. Tuition contract for the 2017-18 school year with Riverside Board of Education to send MD students for the period of 9/1/17 through 6/30/18 at the annual rate of \$19,500.00 per student
- J. Tuition contract for the 2017-18 school year with Riverside Board of Education to send high school students at a cost of \$14,000.00 per student
- K. Shared-service contract agreement for Child Study Team services with the Riverside Board of Education for the 2017-18 school year at an estimated cost of \$245,000, partially funded by the 2018 IDEA Basic grant

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- L. Special Education tuition contract for the 2017-18 school year with Garfield Park Academy for one student for the period 7/1/17 through 6/30/18 at the annual rate of \$59,098.00 per student, with extraordinary services at the rate of \$29,000.00 per student
- M. Special education tuition contract for the 2017-18 school year (summer program) with Hampton Academy for one student for the period 7/10/17 through 7/25/17 at the rate of \$1,900 per student
- N. Special education tuition contract for the 2017-18 school year with Kingsway Learning Center for one student for the period 7/10/17 through 6/30/18 at the annual rate of \$60,528.30, with extraordinary services at the rate of \$34,650.00

Motion: Mr. Jenkins Second: Mr. Hamlin Vote: 5 ayes, 0 nays

Lunchroom Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Nutri-Serve's monthly reports for May and June 2017
- B. Ratification of bills paid in the amount of \$21,255.99 with checks #2115-2117
- C. Approve participation in the National School Lunch Program for 2017-18 School Year (Lunch and Breakfast program in both schools)

Motion: Mr. Jenkins Second: Mrs. Wagstaff Vote: 5 ayes, 0 nays

Riverside Liaison Report

Mrs. Gonteski reported that Delanco students received many awards and scholarships at graduation. Mrs. Gonteski also reported on the overall graduation and scholarship numbers at graduation.

Operations and Facilities Committee Report

In the absence of Mr. Litwack, Mr. Jenkins reported on summer maintenance activities.

Policy Committee Report

Mr. Hamlin reported that a meeting will be held in late July or early August.

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Personnel Committee Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Instructional aides and their substitutes for the summer school program funded by 2017 ESSA Title I: Corrected pay rate of \$23 per hour - 3.5 hours per day, 4 days a week, 5 weeks
- B. Allison Donnelly to perform summer work related to her responsibilities as the School Counselor, Homeless Liaison, 504 Coordinator, PARCC Coordinator, and NJ ASK Coordinator at a rate of \$46 per hour for 25 hours
- C. ExCare p.m. counselors and counselor substitutes (as needed) as follows:
 - a. Patrick O'Malley - 3 days a week - \$10 per hour
 - b. Anuradha Ward - 2 days a week - \$11.33 per hour
- D. Medical leave of absence from July 24, 2017 to September 5, 2017 for George Endicott
- E. Patrick O'Malley as a summer substitute custodian at \$11 per hour
- F. "Non-affiliated Salary Guide and Benefits Schedule" for 2017-2018 as attached
- G. Science Curriculum work at a rate of \$46 per hour for 10 hours per staff member listed below:
 - Grade K - Stephanie Weller \$46 per hour for 10 hours
 - Grade 1 - Jennifer Crozier
 - Grade 2 - Jessica Fitzwater
 - Grade 3 - Amanda Smith
 - Grade 4 - Dayna Mader
 - Grade 5 and Special Education - Melissa Barbara
 - Walnut Street Middle School (Grades 6, 7, 8) - Pegeen Harper

Motion: Mr. Jenkins

Second: Mr. Lohr

Roll Call Vote: 5 ayes, 0 nays

Old Business

None

New Business

- A. Board Self-Evaluation available at www.njsba.org

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Distributions

There were no distributions.

Public Comment on Non-Agenda Items

There were no comments.

Executive Session

At 7:48 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 8:18 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- A. Status of District Goals for 2016-2017
- B. Superintendent Merit Goal Attainment for 2016-2017
- C. Superintendent Evaluation discussions for 2016-2017
- D. Negotiations Update

Motion: Mrs. Wagstaff

Second: Mrs. Gonteski

Vote: 5 ayes, 0

nays

The Board returned to public session at 8:29 p.m. Mr. Litwack arrived at 8:00 p.m., during Executive Session.

Superintendent's Report - Mr. Mersinger (continued)

A motion was requested to approve the following:

- A. Status of District Goals for 2016-2017
- B. Superintendent Merit Goal Attainment for 2016-2017
- C. Superintendent Evaluation for 2016-2017 (**tabled until next meeting**)

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Motion: Mrs. Wagstaff

Second: Mrs. Gonteski

Vote: 6 ayes,

0 nays

Adjournment

On a motion by Mr. Lohr, seconded by Mr. Litwack and carried by unanimous vote, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

James M. Heiser, CPA
Board Secretary