

## **REGULAR MEETING MINUTES – May 3, 2017**

The Regular Meeting of the Delanco Board of Education was held on May 3, 2017 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:33 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mrs. Karamanoogian, and Mr. Harry Litwack.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mr. James M. Heiser, CPA, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; one DTEA member; twenty-one students; twenty-five parents and grandparents; and five residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on April 26, 2017; by advertising in the Burlington County Times and the Courier Post on January 12, 2017 and by sending a notice on April 26, 2017; and by filing written notice with the Clerk of Delanco Township on April 26, 2017.

### **Approval of Minutes of April 12, 2017 Regular & Executive Session Meetings**

**Motion: Mr. Hamlin                      Second: Mr. Adams                      Vote: 6 ayes, 0 nays**

**Accept Reports of Secretary and Treasurer for March 2017, which are in agreement**

**Motion: Mr. Adams                      Second: Mr. Hamlin                      Vote: 6 ayes, 0 nays**

### **Liaison Reports**

#### **Riverside High School Student Representative Report**

No report at this time.

#### **Delanco PTO**

No report at this time.

#### **DYSA Update**

No report at this time.

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### Recreation Update

No report at this time.

### Student Recognition

Students of the Month for April 2017 were recognized for their honesty.

A break in the meeting took place from 7:59 p.m. to 8:05 p.m. Most of the audience departed leaving one DTEA member, and three professional staff members.

### Welcome Visitors - Public Comment on Agenda Items

There were no comments.

### Budget Public Hearing & Adoption

Open Public Hearing

**Motion: Mrs. Gonteski                      Second: Mr. Adams                      Vote: 6 ayes, 0 nays**

Budget Presentation

Mr. Heiser and Mr. Mersinger presented the 2017-2018 Budget.

Public Comment on the Budget

None

Close Public Hearing

**Motion: Mrs. Karamanoogian   Second: Mrs. Gonteski   Vote: 6 ayes, 0 nays**

### Adoption of 2017-2018 Final Budget

BE IT RESOLVED, That the final budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools:

	General Fund	Special Revenue	Debt Service	Total
<b>2017-18 Total Expenditures</b>	9,857,457	179,570	521,038	10,558,065
<b>Less: Anticipated Revenues</b>	4,071,959	179,570	21	4,251,550
<b>Taxes to be Raised</b>	5,785,498	0	521,017	6,306,515

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**Motion: Mr. Hamlin      Second: Mrs. Karamanoogian      Roll Call Vote: 6 ayes, 0 nays**

### **Superintendent's Report - Mr. Mersinger**

A motion was requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti as attached
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>
Pearson	4/28/17	4/28/17 Lockdown Drill
Walnut	4/27/17	4/26/17 Active Shooter Drill

- D. Pupil Welfare
  - 1. HIB and Suspensions - See supplemental agenda
  - 2. Enrollment Report - See attached

**Motion: Mrs. Karamanoogian      Second: Mrs. Gonteski      Vote: 6 ayes, 0 nays**

### **Special Education Committee Report**

Mr. Hoffman made a motion to approve the following:

- A. Classifications and Placements for the month as listed on supplement

### **Curriculum Committee Report**

No report at this time.

### **Finance Report**

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for April 2017
- B. Monthly line account certification for March 2017
- C. Payment of bills in the amount of \$100,595.73; additional bills in the amount of \$132,028.71; handwritten check #133547 in the amount of \$84.00; and electronic funds transfers in the amount of \$637,610.50

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- D. Approve continuation of the ExCare before and after-school care program for the 2017-18 school year with fees and forms as attached
- E. Approval of tax levy payment schedule for submission to Delanco Township

**Motion: Mr. Adams      Second: Mr. Hamlin      Vote: 6 ayes, 0 nays**

### **Lunchroom Report**

Mr. Adams made a motion to approve the following:

- A. Nutri-Serve's monthly report for March 2017
- B. Ratification of bills paid in the amount of \$27,209.46 with checks # 2108-2111

**Motion: Mr. Adams      Second: Mr. Hamlin      Vote: 6 ayes, 0 nays**

### **Riverside Liaison Report - Mrs. Gonteski**

Mrs. Gonteski commented regarding the resignation of a Riverside Board of Education Board Member.

### **NJSBA and BCSBA Update - Mr. Litwack**

Mr. Litwack updated the Board regarding upcoming meetings.

### **Township Committee Update - Mrs. Karamanoogian**

No report at this time.

### **Operations and Facilities Committee Report**

- A. Report on maintenance activities
- B. Facilities usage, including fees for classrooms and custodial support, for the Edgewater Park Township School District Summer Program from 7-10-17 through 7-28-17 at a fee of \$5,354.24.

**Motion: Mr. Litwack      Second: Mrs. Gonteski      Roll Call Vote: 6 ayes, 0 nays**

### **Policy Committee Report - Mr. Hamlin**

No report at this time.

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### **Personnel Committee Report**

The committee chairperson makes a motion to approve the following:

- A. Substitute List revisions

**Motion: Mrs. Karamanoogian Second: Mr. Hamlin Roll Call Vote: 6 ayes, 0 nays**

### **Ad-Hoc Committee Report**

- A. Committee meeting will be held on May 10, 2017 at 5:15 p.m. in Delanco.
- B. Meeting with Riverside will be held on May 16, 2017 at 6:30 p.m. in Riverside.

### **Old Business**

None.

### **New Business**

- A. Teacher Appreciation Week will occur the week of May 8, 2017

### **Distributions**

All distributions were out which included handouts of the Budget presentation.

### **Public Comment on Non-Agenda Items**

There were no comments.

### **Executive Session**

At 8:40 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:00 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

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To discuss upcoming negotiations meetings

**Motion: Mr. Adams      Second: Mr. Hamlin      Vote: 6 ayes, 0 nays**

The Board returned to public session at 8:51 p.m.

### **Adjournment**

On a motion by Mr. Adams, seconded by Mrs. Gonteski and carried by unanimous vote, the meeting was adjourned at 8:51 p.m.

Respectfully submitted,

James M. Heiser, CPA  
Board Secretary