

DELANCO TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

**November 9, 2016
7:30 pm**

I. Call to Order

II. Moment of Silence

III. Flag Salute

IV. Roll Call

V. Reading of Statement of Adequate Notice

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on November 1, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016; and by filing written notice with the Clerk of Delanco Township on November 1, 2016.

VI. Approval of Minutes of October 12, 2016 Regular & Executive Session Meetings

Motion:

Second:

Vote:

VII. Accept Reports of Secretary and Treasurer for September 2016, which are in agreement

Motion: Mr. Adams

Second:

Vote:

VIII. Liaison Reports

- A. Riverside High School Report - Mr. Cameron Jenkins, Student Representative
- B. Delanco PTO Update - Mrs. Ruth Esposito, President

IX. Student Recognition

- A. Students of the Month for October 2016

X. Welcome Visitors - Public Comment on Agenda Items

XI. Superintendent's Report - Mr. Mersinger

A motion is requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>	<u>Code Valentine</u>
Pearson	10/14/16	10/24/16 - Lockdown drill	10/28/16
Walnut	10/11/16	10/21/16 - Non-fire evac.	

- D. Nursing Service Plan for 2016-2017 as attached
- E. QSAC - The Delanco Township Board of Education hereby attests to the accuracy of the Statement of Assurance submission required for the New Jersey Quality Single Accountability Continuum. As such, a resolution is requested approving the submission of the Statement of Assurance to the New Jersey Department of Education prior to November 15, 2016. Motion to approve the submission of the Statement of Assurance to the New Jersey Department of Education as attached.
- F. Revised 2016-17 Boys/Girls Basketball Schedule
- G. Pupil Welfare
 - 1. HIB, Suspensions, Classifications - See supplemental agenda
 - 2. Enrollment report - See attached

Motion:

Second:

Vote:

XII. Special Education Committee Report – Mr. Hoffman

- A. Information for Board member review is included on the supplemental agenda

XIII. Curriculum Committee Report - Mrs. Wagstaff

- A. No report

XIV. Finance Committee Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for October 2016
- B. Monthly line account certification for September 2016

- C. 2016-17 Alternative Middle School contract with Burlington County Special Services Board of Education for one student at the annual tuition rate of \$20,808
- D. 2016-17 Alternative High School contract with Burlington County Special Services Board of Education for one student at the annual tuition rate of \$19,612
- E. Payment of bills in the amount of \$239,019.70; handwritten checks #133073-133081 in the amount of \$1,416.32; and electronic funds transfers totalling \$536,613.18
- F. Amendment to Flexible Benefits Plan effective 1/1/2017 to increase the Medical FSA election amount to \$2,600 as attached
- G. Budget development timeline as attached

Motion: Mr. Adams

Second:

Vote:

XV. Lunchroom Report – Mr. Adams

The Finance Committee chairperson makes a motion to approve the following:

- A. Ratify payment of bills in the amount of \$15,377.65 with checks #2096-2099
- B. Nutri-Serve’s financial report for the month of September 2016

Motion: Mr. Adams

Second:

Vote:

XVI. Liaison Riverside Report – Mr. Jenkins

- A. Riverside update

XVII. Operations & Facilities Committee Report – Mr. Litwack

- A. Report on maintenance activities

XVIII. Policy Committee Report - Mr. Hamlin

The committee chairperson makes a motion to enter on first reading the following policies, and regulations (included in Board packet):

Policy Re-Codification

- Policy 1220 - Employment of Chief School Administrator (M) (Revised)
- Policy 1310 - Employment of School Business Administrator/Board Secretary (Revised)
- Regulation 2414 - Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)

- Policy 3111 - Creating Positions (Revised)
- Policy 3124 - Employment Contract (Revised)
- Policy 3125 - Employment of Teaching Staff Members (M) (Revised)
- Policy 3125.2 - Employment of Substitute Teachers (Revised)
- Policy and Regulation 3126 - District Mentor Program (Revised)
- Policy 3141 - Resignation (Revised)
- Policy and Regulation 3144 - Certification of Tenure Charges (Revised)
- Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities (Revised)
- Policy 3231 - Outside Employment as Athletic Coach (Revised)
- Policy and Regulation 3240 - Professional Development for Teachers and School Leaders (M) (Revised)
- Policy and Regulation 3244 - In-Service Training (M) (Abolished)
- Policy 4159 - Support Staff Member/School District Reporting Responsibilities (Revised)
- Policy 5305 - Health Services Personnel (Revised)
- Regulation 5330 - Administration of Medication (M) (Revised)
- Policy 5350 - Student Suicide Prevention (Revised)
- Regulation 5350 - Student Suicide (Revised)
- Policy 9541 - Student Teachers/Interns (Revised)

Other Policy Revisions and New Policies

- Policy 5339 - Screening for Dyslexia (M) (Revised)
- Policy 5514 - Student Use of Vehicles on School Grounds (Revised)
- Regulation 5514 - Student Use of Vehicles (Abolished)
- Policy 7481 - Unmanned Aircraft Systems (UAS also known as Drones) (New)
- Policy and Regulation 8441 - Care of Injured and Ill Persons (M) (Revised)
- Policy 8454 - Management of Pediculosis (New)
- Policy 8630 - Bus Driver/Bus Aide Responsibility (M) (Revised)
- Regulation 8630 - Emergency School Bus Procedures (M) (Revised)

Policy Revisions re: Equity

- Policy 1140 - Affirmative Action Program (M) (Revised)
- Policy 1523 - Comprehensive Equity Plan (M) (Revised)
- Policy 1530 - Equal Employment Opportunities (M) (Revised)
- Regulation 1530 - Equal Employment Opportunity Complaint Procedure (M) (Revised)
- Policy 1550 - Affirmative Action Program for Employment and Contract Practices (M) (Revised)
- Policy and Regulation 2200 - Curriculum Content (M) (Revised)
- Policy 2260 - Affirmative Action Program for School and Classroom Practices (M) (Revised)
- Policy and Regulation 2411 - Guidance Counseling (M) (Revised)
- Policy and Regulation 2423 - Bilingual and ESL Education (M) (Revised)
- Policy 2610 - Educational Program Evaluation (M) (Revised)
- Policy 2622 - Student Assessment (M) (Revised)
- Policy 5750 - Equal Educational Opportunity (M) (Revised)
- Policy 5755 - Equity in Educational Programs and Services (M) (Revised)

Motion: Mr. Hamlin

Second:

Vote:

XIX. Personnel Committee Report – Mrs. Karamanoogian

The committee chairperson makes a motion to approve the following:

- A. Updated substitute list as attached
- B. Hiring of the following new substitute staff (pending necessary certifications and criminal history review):
 - 1. Substitute teacher - Christine Chang
 - 2. Substitute instructional aide - Jennifer Devlin
 - 3. Substitute ExCare staff - Jordan Williams
- C. Hiring of Angela Reading as part-time (.5 FTE) special education teacher as of 11/14/16 at the BA Step 1 annual salary of \$48,025, prorated
- D. Appointment of Deborah Letton as long-term substitute teacher for Marie Braendle as of December 5, 2016 until approximately April 10, 2017 at the per diem salary of \$261.01
- E. Hiring of _____ as part-time (.5 FTE) ESL teacher as of ____/____/____ at the ____ Step ____ annual salary of \$_____, prorated (details will be provided at meeting)
- F. Job description for Dean of Students

Motion: Mrs. Karamanoogian

Second:

Roll Call Vote:

XX. Old Business

XXI. New Business

XXII. Distributions

XXIII. Public Comment on Non-Agenda Items

XXIV. Executive Session (if necessary)

At _____ p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately _____ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

Motion:

Second:

Vote:

XXV. Adjournment

Motion:

Second:

Vote:

SUPPLEMENTAL AGENDA

I. Student Recognition

Walnut Street Middle School Students of the Month for October 2015	
Grade 6	Leanna Danser
Grade 7	Skylar Warn
Grade 8	Abaigeal Hibbard
Safety Patrol	Mya Coleman

M. Joan Pearson Elementary School Students of the Month for October 2015	
1 Crozier	Cameron Lilliston
1 Santino	Jason Russo
1 Toth	Olivia Stahl
2 Fitzwater/Letton	Jeneija Harris
2 Wallace	John Salerno
3 Guckin	Hannah Abele
3 Smith	Alayna Spence
Mrs. Arangio	Isaiah Williams
4 Braendle	Chris Wisniewski
4 Mader	Aidan Manka
5 Dickinson	Ashley Hamblin
5 Stockton	Isaiah Jackson

II. Pupil Welfare Report

A. Suspensions for October 2016

a. Walnut Street Middle School

- | | | | |
|-----|----------|---------|----------|
| i. | 10-11-16 | Grade 7 | Fighting |
| ii. | 10-19-16 | Grade 8 | Fighting |

iii.	10-19-16	Grade 6	Fighting
iv.	10-19-16	Grade 6	Fighting
v.	10-19-16	Grade 6	Fighting -- Day 1 of 2
vi.	10-20-16	Grade 6	Fighting -- Day 2 of 2
vii.	10-21-16	Grade 8	Fighting -- Day 1 of 2
viii.	10-24-16	Grade 8	Fighting -- Day 2 of 2
ix.	10-24-16	Grade 8	Fighting

b. M. Joan Pearson Elementary School

i.	10-14-16	Grade 5	Weapon -- Day 1 of 3
ii.	10-17-18	Grade 5	Weapon -- Day 2 of 3
iii.	10-18-16	Grade 5	Weapon -- Day 3 of 3

B. Harassment Intimidation & Bullying (HIB) Investigations for October 2016

a. Walnut Street Middle School

i. None

b. M. Joan Pearson Elementary School

i. None

C. Classifications and Placements for October 2016

a. Students with Newly-developed IEPs:

i. Grade 3 Student - Pullout for ELA, Speech

b. Students with IEP Changes:

- i. Grade 4 Student moved from ELA Pullout to ELA In-Class
- ii. Grade 5 Student classification change from CI to AUT
- iii. Grade 6 Student classification change from SLA to AUT
- iv. Grade 6 Student moved to Math In-Class from Math Pullout
- v. Grade 6 Student moved to Math In-Class from Math Pullout

c. New Students with IEPs transferred into district:

i. Grade 8 Student in POR for ELA and Math

d. Students with IEPs transferred to new placements:

i. Grade 9 Student transferred by parent to Holy Cross H.S.