

REGULAR MEETING MINUTES – October 12, 2016

The Regular Meeting of the Delanco Board of Education was held on October 12, 2016 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:30 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Kenneth Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Steven Lohr and Mrs. Cindy Wagstaff

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Ms. Casey Noble, Curriculum Director; Mr. Cameron Jenkins, Riverside High School Representative; four DTEA members; one Township Representative; fifteen students; twenty-seven parents and grandparents; and two residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on October 3, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016; and by filing written notice with the Clerk of Delanco Township on October 3, 2016.

Approval of Minutes of September 14, 2016 Regular & Executive Session Meetings

Motion: Mrs. Wagstaff Second: Mr. Hamlin Vote: 7 ayes, 0 nays

Accept Reports of Secretary and Treasurer for August 2016 which are in agreement

Motion: Mr. Adams Second: Mr. Hamlin Vote: 7 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported that the students are enjoying Homecoming activities including spirit week, float building and parade preparations.

Delanco PTO

There was no report.

DYSA & Recreation report

REGULAR MEETING MINUTES – October 12, 2016

Ms. Kate Fitzpatrick announced that Township Community Day will be held on Saturday, October 15, 2016 and the DYSA Fall Festival will be held on November 12, 2016.

Student Recognition

Students of the month were recognized.

There was a break in the meeting from 7:45 to 7:50 as most of the audience departed leaving four DTEA members, three parents, one Township representative and two residents.

Welcome Visitors - Public Comment on Agenda Items

There were no comments.

Superintendent's Presentation -

Mr. Mersinger presented PARCC and NJ ASK data for 2015-2016 and responded to questions.

Superintendent's Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>	<u>Bus Safety</u>
Pearson	9/16/16	9/22/16 - Lockdown	9/27/16
Walnut	9/21/16	9/19/16 - Active Shooter	N/A

- D. Grade-level field trip destinations for 2016-17 as attached
- E. Pupil Welfare
 - 1. HIB, Suspensions, Classifications - See supplemental agenda
 - 2. Enrollment report - See attached

Motion: Mr. Adams Second: Mrs. Karamanoogian Vote: 7 ayes, 0 nays

Public Hearing - School Violence, Vandalism & Substance Abuse Reporting

A motion was requested to Open Public Hearing:

Motion: Mrs. Wagstaff Second: Mr. Adams Vote: 7 ayes, 0 nays

Presentations

REGULAR MEETING MINUTES – October 12, 2016

Mr. Joseph Mersinger -presented the School Violence, Vandalism, and Substance Abuse (VV-SA) Report for the 2015-2016 School Year (Full Year).

Public Comment and Questions

There were no comments or questions.

Resolutions

BE IT RESOLVED that in accordance with Chapter 18A:17-46, the Delanco Township Board of Education, at its Regular Meeting held Wednesday, October 12, 2016, in the M. Joan Pearson School cafeteria, conducted a special public hearing presentation specifically to fulfill the district's legal obligation to present school violence, vandalism and substance abuse information to the public and to conduct public hearings on the reports; and

BE IT FURTHER RESOLVED that such school violence, vandalism & substance abuse information included the following reports for the 2015/2016 School Year Report Period 1 and Report Period 2, which were successfully transmitted to the State of New Jersey Department of Education via the Electronic Violence and Vandalism Reporting System (EVVRS):

- District Report of Violence and Vandalism
- Incident Listing
- Incident Category Totals by School
- District Action Taken Summary
- Incident Summary by Location

Motion: Mr. Adams Second: Mrs. Gonteski Vote: 7 ayes, 0 nays

Motion to Close Public Hearing:

Motion: Mr. Hamlin Second: Mr. Adams Vote: 7 ayes, 0 nays

Special Education Report

A. No report at this time.

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Professional development travel per the attached exhibit
- B. Basic Skills Program Guide developed by Casey Noble, Chris Hazynski, and Mary Beth Deaner - See attached.

REGULAR MEETING MINUTES – October 12, 2016

Motion: Mrs. Wagstaff Second: Mr.Lohr Roll Call Vote: 7 ayes, 0 nays

Finance Report

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for September 2016
- B. Monthly line account certification for August 2016
- C. Payment of bills in the amount of \$239,459.63; handwritten checks #132985-132988 in the amount of \$33,247.92; and electronic funds transfers totalling \$459,110.77
- D. Tuition contract for the 2016-17 school year with Burlington County Institute of Technology for regular and special education students at the annual tuition rate of \$3,248 per student
- E. Tuition contract for the 2016-17 school year with Riverside Board of Education for preschool students with disabilities to attend preschool at the annual rate of \$10,521 per student
- F. Special Education Tuition contract for the 2016-17 school year with Hampton Academy for two students at the annual rate of \$45,216 per student
- G. Special education tuition contracts for the 2016-17 school year with Burlington County Special Services School District for the following:

Number of Students	Tuition Rate	Period of Time	Program
6	\$38,854	9/06/16-6/30/17	BD
1	\$41,140	9/06/16-6/30/17	MD
1	\$42,855	9/06/16-6/30/17	Cog-Sev

- H. Approve 2016-2017 Application for State School Aid Procedures
- I. Be it resolved that, the Delanco Township Board of Education does not require the Hampton Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2016-2017 school year.

Be it resolved that, the Delanco Township Board of Education does not require the Hampton Academy to charge students for reduced and/or paid meals for the 2016-2017 school year.

REGULAR MEETING MINUTES – October 12, 2016

Motion: Mr. Adams Second: Mr. Hamlin Vote: 7 ayes, 0 nays

Lunchroom Report

The Finance Committee chairperson made a motion to approve the following:

- A. Ratify payment of bills in the amount of \$12,213.09 with checks #2082-2095
- B. Accept donation of \$100 from Mr. Michael Nolder to assist students in need

Motion: Mr. Adams Second: Mr. Hamlin Vote: 7 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

No report at this time.

Operations and Facilities Committee Report

- A. Monthly report of maintenance activities was presented by Mr. Jenkins

A motion was requested to approve the following:

- B. 2016-2017 Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) as attached

Motion: Mr. Jenkins Second: Mrs. Karamanoogian Vote: 7 ayes, 0 nays

Policy Committee Report - Mr. Hamlin

Mr. Hamlin reported that the committee will meet before the end of October 2016 to discuss updates to existing policies as well as new policies.

The committee is also reviewing policies related to wellness and food allergies to ensure compliance with federal and state regulations.

Personnel Committee Report

The committee chairperson made a motion to approve the following:

- A. The hiring of the following new substitute staff (pending necessary certifications and criminal history review):
 - 1. Substitute teachers - Carrie Daniels, James Dych and Richard Renshaw
 - 2. Substitute instructional aides - Rose Ann Goins, Robert DeBolt
 - 3. Substitute Ex-care staff - Alan Allen and Jordan Lewis
- B. Maternity leave of absence for Marie Braendle, fourth grade teacher, starting (approximately) November 13, 2016 with an anticipated return date of April 10,

REGULAR MEETING MINUTES – October 12, 2016

2017

- C. Paternity leave of absence for M. Christopher Hazynski, basic skills teacher, starting (approximately) November 21, 2016 with an anticipated return date of December 19, 2016
- D. Hiring of Nika Corbett as a part-time instructional aide (4.75 hours) at a rate of \$10 per hour with a start date of October 15, 2016
- E. Resignation of Barry Buttler (instructional aide) effective September 10, 2016.

Motion: Mrs. Karamanoogian Second: Mr. Hamlin Roll Call Vote: 7 ayes, 0 nays

Old Business

- A. Board Self-Evaluation for 2015-2016 - Available on NJSBA Website
- B. NJSBA Workshop - October 25-27

New Business

None

Distributions

None

Public Comment on Non-Agenda Items

Ms. Melinda Hammell of 216 Hazel Avenue and Ms. Kirstie Fowler of 2 Heron Court asked about the status of textbooks and Chromebooks.

Executive Session

At 8:58 p.m., Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:28 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District

REGULAR MEETING MINUTES – October 12, 2016

will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

Superintendent's Evaluation for 2015-2016

The Board returned to public session at 9:35 p.m.

Mr. Jenkins asked for board members who are interested in participating on the negotiations committee. Mr. Adams, Mr. Lohr and Mr. Hamlin expressed interest.

Adjournment

On a motion by Mrs. Wagstaff , seconded by Mr. Lohr and carried by unanimous vote, the meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary