

## **REGULAR MEETING MINUTES – September 14, 2016**

The Regular Meeting of the Delanco Board of Education was held on September 14, 2016 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:31 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Eric Hoffman, Mr. Phil Jenkins, Mr. Harry Litwack and Mrs. Cindy Wagstaff

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Ms. Casey Noble, Curriculum Director; Mr. Cameron Jenkins, Riverside High School Representative; one PTO Representative; four DTEA members; one Township Representative; and two residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on September 6, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016; and by filing written notice with the Clerk of Delanco Township on September 6, 2016.

### **Approval of Minutes of August 17, 2016 Regular & Executive Session Meetings**

**Motion: Mr. Litwack      Second: Mrs. Gonteski      Vote: 6 ayes, 0 nays**

### **Accept Reports of Secretary and Treasurer for July 2016 which are in agreement**

**Motion: Mr. Jenkins      Second: Mr. Hamlin      Vote: 6 ayes, 0 nays**

### **Liaison Reports**

#### **Riverside High School Student Representative Report**

Mr. Cameron Jenkins reported on the following activities at Riverside High School: two student council members attended Leadership Training Camp at TCNJ; *Ramify* leaders welcomed the freshman at orientation on 8/31/16; students are looking forward to Homecoming on 10/22/16; a turkey drive will be held on 11/4/16 and a canned food drive on 12/5/16.

Mr. Lohr arrived at 7:34 p.m.

### **Delanco PTO**

PTO President, Mrs. Ruth Esposito provided information about the following upcoming events and activities: Save Around coupon book sale, PTO membership drive, Fall Gifts and Things fundraiser, Back to School Bingo/Sundae Night, Scholastic Book Fair, Chik-Fil-A Spirit Night,

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Fall Skating Party, Box Tops for Education drive, and the Holiday Auction. She reported that the balance of all PTO accounts is \$1,532.78.

### **Delanco Public Library**

Mrs. Heather Phillips announced that the Library's fall activities will include preschool story time, book group, knitting and crocheting group, and Artisans of Delanco displays in conjunction with Community Day.

### **DYSA & Recreation report**

Mrs. Marlene Jass announced that DYSA opening day will be held this Saturday at the *Field of Dreams*, the last concert of the season will be held on 9/22/16, Community Day will be held on 10/15/16, and the 5-K Run is scheduled for 10/22/16.

### **Welcome Visitors - Public Comment on Agenda Items**

Mrs. Heather Phillips of 606 Chestnut Street suggested that window tint be added to the Library windows.

### **Superintendent's Report - Mr. Mersinger**

A motion is requested to approve the following:

- A. Superintendent's Reports submitted by Joseph Mersinger
- B. Principal's Monthly Reports submitted by Louis Conti
- C. Pupil Welfare
  - a. HIB and Suspensions - N/A for August 2016
  - b. Enrollment Report
- D. HIB (Harassment, Intimidation, and Bullying) Self-Assessments for Walnut Street Middle School and M. Joan Pearson Elementary School for 2015-2016
- E. Date for the public hearing on the annual Violence and Vandalism Report to be October 12, 2016 at 7:30 PM
- F. Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for 2016-2017

**Motion: Mr. Hamlin      Second: Mr. Hoffman      Vote: 7 ayes, 0 nays**

### **Special Education Report**

- A. No report at this time.

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### Curriculum Committee Report

The committee chairperson makes a motion to approve the following:

- A. Board of Education and staff travel per the attached exhibit

**Motion: Mrs. Wagstaff    Second: Mr. Hamlin    Vote: 7 ayes, 0 nays**

### Finance Report

In the absence of the committee chairperson, the president made a motion to approve the following:

- A. Necessary line item transfers for August 2016
- B. Monthly line account certification for July 2016
- C. Payment of bills in the amount of \$229,395.28; handwritten checks #132883-132884 in the amount of \$2,019.08; and electronic funds transfers totalling \$170,066.90
- D. Resolution to establish new account with Investors Bank for the Phyllis Perry Memorial Scholarship as attached
- E. Special education tuition contracts for the 2016-17 school year with Burlington County Special Services Board of Education for 5 students to attend the Extended School Year program for the period 7/1/16-7/29/16 at the rate of \$3,670 per student and for one-on-one teacher assistants for two students at the rate of \$4,900 per student (anticipated in budget)
- F. Tuition contract for the 2016-17 school year with Burlington County Institute of Technology for 27 regular and special education students at the annual tuition rate of \$3,248 per student (anticipated in budget)

**Motion: Mr. Jenkins    Second: Mr. Lohr    Vote: 7 ayes, 0 nays**

### Lunchroom Report

- A. No report at this time.

### Riverside Liaison Report - Mr. Jenkins

Mr. Jenkins reported that the Riverside Board handled routine matters and the district experienced a smooth opening of school.

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### Operations and Facilities Committee Report

The committee chairperson makes a motion to approve the following:

- A. Report on maintenance updates
- B. Application for Dual Use of Educational Space for the 2016-17 school year - M. Joan Pearson Elementary School - Room A-7 as attached

**Motion: Mr. Litwack    Second: Mr. Hoffman    Vote: 7 ayes, 0 nays**

### Policy Committee Report - Mr. Hamlin

No report at this time.

### Personnel Committee Report

The committee chairperson makes a motion to approve the following:

- A. Hiring of new substitutes:
  - Kristine Boyle as substitute school nurse
  - Anne Lavergne as substitute teacher
  - Brandie Cabasquini as substitute teacher
  - Ariele Tillery as substitute teacher
- B. Medical leave of absence for Laura Vanard for the period 9/22/16 through 10/20/16
- C. Medical leave of absence for Ernest Hess for the period 3/17/16 through 12/5/16

**Motion: Mr. Jenkins    Second: Mrs. Wagstaff    Roll Call Vote: 7 ayes, 0 nays**

### Old Business

- A. NJSBA Workshop will be held October 25-27, 2016. Registration cancellation deadline is 9/22/16. Lodging refund deadline is 10/17/16.
- B. Board Self-Evaluation for 2015-2016

### New Business

None

### Distributions

None

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### Public Comment on Non-Agenda Items

Mrs. Marlene Jass invited those in attendance to the redevelopment presentation which will be held at the Township Municipal Building on 9/19/16 at 7:30 p.m. Mrs. Jass also mentioned that she attended the Governor's forum on school funding.

### Executive Session

At 8:13 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 8:43 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- A. District Goals for 2016-2017
- B. Superintendent Merit Goal for 2016-2017
- C. Superintendent Evaluation for 2015-2016

**Motion: Mrs. Wagstaff Second: Mrs. Gonteski Vote: 7 ayes, 0 nays**

The Board returned to public session at 8:50 p.m.

### Superintendent's Report - Mr. Mersinger (continued)

A motion is requested to approve the following:

- A. District Goals for 2016-2017
- B. Superintendent Merit Goal for 2016-2017

**Motion: Mr. Hamlin Second: Mr. Litwack Vote: 7 ayes, 0 nays**

- C. Superintendent Evaluation for 2015-2016 - This item was tabled because the evaluation document had not yet been received from NJSBA.

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### **Adjournment**

On a motion by Mrs. Wagstaff, seconded by Mr. Lohr and carried by unanimous vote, the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

Joanne P. D'Angelo  
Board Secretary