

## **REGULAR MEETING MINUTES – August 17, 2016**

The Regular Meeting of the Delanco Board of Education was held on August 17, 2016 in the M. Joan Pearson School gymnasium, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:34 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mr. Harry Litwack and Mr. Steven Lohr, and Mrs. Cindy Wagstaff

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; eight DTEA members; one Township Representative; eleven students; twelve parents and grandparents; and one resident.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on August 1, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016; and by filing written notice with the Clerk of Delanco Township on August 1, 2016.

### **Approval of Minutes of July 20, 2016 Regular Meeting**

**Motion: Mrs. Gonteski                      Second: Mr. Lohr                      Vote: 7 ayes, 0 nays**

**Accept *preliminary* Reports of Secretary and Treasurer for June 2016 which are in agreement (Revised versions may be submitted after auditor review.)**

**Motion: Mr. Adams                      Second: Mr. Hamlin                      Vote: 7 ayes, 0 nays**

### **Liaison Reports**

#### **Riverside High School Student Representative Report**

Mr. Cameron Jenkins reported on that he and four other students attended Trooper Youth Week in Sea Girt, NJ and that he was honored to receive the Anthony Raspa Memorial Award for leadership and selfless service at the camp. He also reported that Riverside Freshman Orientation will take place in two weeks.

#### **Delanco PTO**

No report

#### **Delanco Public Library**

## **REGULAR MEETING MINUTES – August 17, 2016**

Mrs. Heather Phillips announced that the Summer Reading Wrap-Up party will be held tomorrow at 3:00 and that the Library is planning a “Made in Delanco” event in October to showcase local artisans.

### **DYSA & Recreation report**

Mrs. Marlene Jass expressed appreciation to the Board and the Library for partnering with the Township to provide a successful summer camp for township children. She also announced that a free concert will be held on 8/25/16 at Hawk Island Marina.

### **Recognition and Appreciation**

A presentation was given by Mrs. Santino, Ms. Wallace and Ms. Mader along with their students who participated in the Summer Enrichment Program.

### **Welcome Visitors - Public Comment on Agenda Items**

There were no comments.

### **Superintendent’s Report - Mr. Mersinger**

A motion is requested to approve the following:

- A. Superintendent’s Weekly Reports submitted by Joseph Mersinger as attached
- B. Principal’s Monthly Reports submitted by Louis Conti - Handout
- C. Pupil Welfare
  - a. HIB and Suspensions - N/A
  - b. Enrollment Report - N/A
  - c. Report on Kindergarten registration - 33 students
- D. Student Teacher - Michelle Green (Stockton University) - to work with Jennifer Crozier (Gr. 1 at Pearson) from September to December 2016.
- E. Resolution to adopt the Principal Evaluation System - Annual Adoption

WHEREAS, the Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

WHEREAS, the superintendent recommends that the Marshall Principal Evaluation Model be adopted by the Delanco Township Public Schools;

THEREFORE, The Board of Education adopts the Marshall Principal Evaluation Model for the 2016-2017 school year.

**Motion: Mr. Litwack      Second: Mr. Adams      Vote: 7 ayes, 0 nays**

## **REGULAR MEETING MINUTES – August 17, 2016**

### **Special Education Report**

- A. No report

### **Curriculum Committee Report**

The committee chairperson makes a motion to approve the following:

- A. Adoption of the Bigs Ideas Math program (Houghton Mifflin Harcourt) in Grades 6-8.
- B. Adoption of My World Social Studies (Pearson) in Grades 3-5.
- C. Adoption of the STC Science (Carolina) in Grades 6-8.
- D. Utilization of the Schoolwide Writing Program in the following grades:
  - Grade 2 - Pilot
  - Grade 4 - Pilot
  - Grades 6, 7, 8

**Motion: Mrs. Wagstaff      Second: Mr. Litwack      Roll Call Vote: 7 ayes, 0 nays**

### **Finance Report**

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for July 2016
- B. Monthly line account certification for June 2016
- C. Payment of bills in the amount of \$348,957.73; handwritten check #132812 in the amount of \$12,688.24; and electronic funds transfers totalling \$562,861.23
- D. Authorize purchase of 50 teacher laptops in the amount of \$45,500 and 100 student Chromebooks in the amount of \$19,250 from CDW Government under ESCNJ State Approved Cooperative CO-OP #65MCESCCPS (15/16-11)
- E. Special education tuition contract for the 2016-17 school year with Riverside Township Board of Education for three students to attend the Preschool Disabled Extended School Year program for the period 7/1/16-7/30/16 at the rate of \$605 per student
- F. Resolution to participate in the following joint and cooperative purchasing

## **REGULAR MEETING MINUTES – August 17, 2016**

agreements:

NJEDge.Net - educational technology  
NJ Educational Services Commission - NJESC  
Burlington County Cooperative Pricing System #4 - BUCCP  
New Jersey State Contract Purchasing  
South Jersey Technology Partnership - SJTP  
Educational Data Services Inc.  
Hunterdon County Educational Services Commission - HCESC

**Motion: Mr. Adams      Second: Mrs. Gonteski      Vote: 7 ayes, 0 nays**

### **Lunchroom Report**

The committee chairperson makes a motion to approve the following:

- A. Ratification of bills paid in the amount of \$610.96 with check #2088

**Motion: Mr. Adams      Second: Mr. Hamlin      Vote: 7 ayes, 0 nays**

### **Riverside Liaison Report - Mr. Jenkins**

Mr. Jenkins reported that Mr. John Mongon was appointed to the Riverside Board of Education to replace a member who moved.

### **Operations and Facilities Committee Report**

Mr. Litwack reported on summer maintenance activities.

A facilities tour was scheduled for September 14, 2016 at 6:30 p.m.

### **Policy Committee Report - Mr. Hamlin**

No report

### **Personnel Committee Report**

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Hiring of Susan Kratz as part-time guidance counselor (.6 FTE) at the Walnut Street Middle School for the 2016-17 school year at the MA Step 1 annual salary of \$50,275, prorated to \$30,165
- B. Hiring of Joan Renee Collazo as substitute teacher on as-needed basis for the 2016-17 school year

## **REGULAR MEETING MINUTES – August 17, 2016**

- C. Hiring of Barry Buttler as part-time instructional aide (4.75 hours) for the 2016-17 school year at the rate of \$10.00 per hour
- D. Hiring of Stacey Loveland as part-time instructional aide (4.75 hours) for the 2016-17 school year at the rate of \$10.00 per hour
- E. Hiring of Jennifer Niver as part-time instructional aide (4.75 hours) for the 2016-17 school year at the rate of \$10.00 per hour
- F. Approve Pegeen Harper for 27 hours of training & curriculum work for Next Generation Science Standards at \$55/hour
- G. Approve Maureen O'Malley to serve as volunteer DJ for the Walnut Street Middle School Friday-night dances during the 2016-2017 school year
- H. Approve substitute lists, both teaching and non-teaching for the 2016-2017 school year.
- I. Approve the following individuals as members of the District Evaluation Advisory Committee (DEAC) for 2016-2017:
  - a. Cindy Wagstaff - BOE Rep
  - b. Ann Marie O'Malley - Parent Rep
  - c. Thomas Shields - Lead Teacher
  - d. Maria Zacher - Walnut Rep
  - e. Linda Guckin - Pearson Rep
- J. Approve the following teachers as members of the Walnut Street Middle School Improvement Panel (ScIP) for 2016-2017:
  - a. Richelle Farley
  - b. Thomas Shields
  - c. Maria Zacher
- K. Approve the following teachers as members of the M. Joan Pearson School Improvement Panel (ScIP) for 2016-2017:
  - a. Mary Beth Deaner
  - b. Linda Guckin
  - c. Carol Lipinsky
  - d. Kelli Santino
- L. Gr. K-8 Science Curriculum Writing - 10 hours per teacher at a rate of \$55 per hour = \$3,850
  - a. Grade K- Stephanie Weller - \$550
  - b. Grade 1 - Jennifer Crozier - \$550

## **REGULAR MEETING MINUTES – August 17, 2016**

- c. Grade 2 - Jessica Fitzwater - \$550
- d. Grade 3 - Amanda Smith - \$550
- e. Grade 4 - Dayna Mader - \$550
- f. Grade 5 - Melissa Barbara - \$550
- g. WSMS - Pegeen Harper - \$550

**Motion: Mr. Jenkin      Second: Mrs. Wagstaff      Roll Call Vote: 7 ayes, 0 nays**

### **Old Business**

- A. NJSBA Workshop will be held October 25-27, 2016. Registration cancellation deadline is 9/22/16. Lodging refund deadline is 10/17/16.

### **New Business**

In light of the newest advisory opinions, Mr. Adams suggested that the Board begin to consider who will serve on the negotiations committee and to begin developing the Board's objectives for negotiations.

### **Distributions**

Mr. Jenkins read a note of thanks from Mrs. Vicki Seehafer.

### **Public Comment on Non-Agenda Items**

There were no comments.

### **Executive Session**

At 8:12 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 8:35 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- A. Superintendent Evaluation for 2015-2016

## **REGULAR MEETING MINUTES – August 17, 2016**

- B. Superintendent Goals and District Goals for 2016-2017
- C. Personnel Matters

**Motion: Mr. Adams      Second: Mrs. Wagstaff      Vote: 7 ayes, 0 nays**

The Board returned to public session at 10:03 p.m.

### **Adjournment**

On a motion by Mr. Adams, seconded by Mr. Hamlin and carried by unanimous vote, the meeting was adjourned at 10:05 p.m.

Respectfully submitted,

Joanne P. D'Angelo  
Board Secretary