

REGULAR MEETING MINUTES – July 20, 2016

The Regular Meeting of the Delanco Board of Education was held on July 20, 2016 in the M. Joan Pearson School gymnasium, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:33 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Harry Litwack and Mr. Steven Lohr, and Mrs. Cindy Wagstaff

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mrs. Casey Noble, Curriculum Director; Mr. Cameron Jenkins, Riverside High School Representative; one DTEA member; one Township Representative; and two residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on July 5, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016; and by filing written notice with the Clerk of Delanco Township on July 5, 2016.

Approval of Minutes of June 8, 2016 Regular Meeting

Motion: Mrs. Wagstaff Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Accept Reports of Secretary and Treasurer for May 2016, which are in agreement

Motion: Mr. Adams Second: Mr. Hamlin Vote: 8 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported on summer planning activities by the student council.

Delanco PTO

No report

Delanco Public Library

Mrs. Katerina Radcliffe announced that Christmas in July will be held on the twentieth and that forty-five adults and children registered for the summer reading program.

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DYSA & Recreation report

No report

Welcome Visitors - Public Comment on Agenda Items

Mrs. Heather Phillips asked about the tuition agreement with Edgewater Park.

Superintendent's Report - Mr. Mersinger

A motion is requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger as attached
- B. Principal's Monthly Reports submitted by Louis Conti (Handout)
- C. Drills conducted in accordance with N.J.A.C.6A:27-11.2 during the month of June as follows:

| | Fire | Emergency |
|---------|----------|-------------------------|
| Pearson | 06/16/16 | 06/16/16 Lockdown drill |
| Walnut | 06/06/16 | 06/13/16 Lockdown drill |

- D. Pupil Welfare
 - a. HIB and Suspensions - See supplemental agenda
 - b. Enrollment Report - See attached
 - c. Report on Kindergarten registration - 29
- E. Sports Schedules - See attached
- F. Teacher Evaluation System - Annual Adoption

WHEREAS, the Teacher Effectiveness and Accountability for the Children of New Jersey Act (TEACH NJ Act) requires all New Jersey Public School Districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

WHEREAS, the Superintendent recommends that the Danielson Teacher Evaluation Model be adopted by the Delanco Township School District;

THEREFORE, the Delanco Township Board of Education adopts the Danielson Teacher Evaluation Model for the 2016-2017 school year

Motion: Mr. Adams Second: Mrs. Wagstaff Vote: 8 ayes, 0 nays

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Special Education Report

- A. Special Ed placements were listed on the supplement

Curriculum Committee Report

The committee chairperson makes a motion to approve the following:

- A. Board of Education and staff travel per the attached exhibit
- B. The Submission of IDEA Basic and Preschool Grant application for the 2016-17 school year, and accept the grant award of these funds upon the subsequent approval of the FY 2017 IDEA application as attached:

| | |
|------------------|-----------------|
| IDEA Basic | \$127,609 |
| IDEA Preschool | <u>\$ 3,327</u> |
| Total Allocation | \$130,936 |

Motion: Mrs. Wagstaff Second: Mr. Adams Vote: 8 ayes, 0 nays

Finance Report

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for June 2016
- B. Monthly line account certification for May 2016
- C. Payment of bills in the amount of \$125,221.84; handwritten checks #132705-132771 totalling \$181,960.64; and electronic funds transfers and state aid debits totalling \$918,895.92
- D. Accept donation of \$8,000 from the Delanco P.T.O.
- E. Tuition contract for the 2015-16 school year with Burlington County Special Services School District for one student to attend the Alternative Middle School program for the period of 5/11/16 through 6/30/16 at the annual rate of \$20,400, prorated
- F. Tuition contract for the 2015-16 school year with Riverside Board of Education to send two preschool students for the period 5/15/16 through 6/30/16 at a the annual rate of \$8,554.00 per student, prorated
- G. Tuition contract for the 2016-17 school year with Riverside Board of Education to send high school students at a cost of \$12,687 per student

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- H. Shared-service contract agreement for Child Study Team services with the Riverside Board of Education for the 2016-17 school year at an estimated cost of \$230,000, partially funded by the 2017 IDEA Basic grant
- I. Special Education tuition contract for the 2016-17 school year with Garfield Park Academy for two students for the period 7/11/16 through 6/30/17 at the annual rate of \$58,900 per student, prorated with extraordinary services at the rate of \$28,000 per student, prorated
- J. Special education tuition contract for the 2016-17 school year (summer program) with Hampton Academy for two students for the period 7/11/16 through 7/29/16 at the rate of \$1,900 per student, prorated
- K. Special education tuition contract for the 2016-17 school year with Kingsway Learning Center for one student for the period 7/5/16 through 6/30/17 at the annual rate of \$59,456.32, prorated
- L. Tuition contract for the 2016-17 school year with Edgewater Park Board of Education to send Grade 8 students for Algebra I instruction at a cost of \$2,500 per student

Motion: Mr. Adams Second: Mr. Hamlin Vote: 8 ayes, 0 nays

Lunchroom Report

The committee chairperson makes a motion to approve the following:

- A. Nutri-Serve's monthly reports for May and June 2016
- B. Ratification of bills paid in the amount of \$13,879.81 with checks #2085-2087
- C. Approve participation in the National School Lunch Program for 2016-17 School Year (Lunch and Breakfast program in both schools)

Motion: Mr. Adams Second: Mr. Hamlin Vote: 8 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

Mr. Jenkins reported that Delanco students received many awards and scholarships at graduation.

Operations and Facilities Committee Report

Mr. Litwack reported on summer maintenance activities.

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Policy Committee Report - Mr. Hamlin

Mr. Hamlin reported that the new online policy manual will be launched soon and that an announcement will be sent to parents via BlackBoard Connect.

Personnel Committee Report

The committee chairperson makes a motion to approve the following:

- A. A resolution is requested to approve a new five-year contract for Joseph Mersinger as superintendent/principal for the period of 7/1/16 through 6/30/21 as attached (supersedes third year of unexpired three-year contract)
- B. Hiring of Elizabeth Lee Sandeen as 0.6 FTE art teacher at the *BA Step 1* annual salary of \$48,025 (0.6 FTE prorated to \$28,815) as of 9/1/16
- C. Accept resignation of Natalie Marakowski from part-time guidance counselor position as of 6/30/16 after 1 year of service
- D. Accept resignation of Phillip Commisso as of 6/21/16 after 4 years, 11 months of service
- E. Accept resignation of Moral Best from part-time instructional aide position as of 6/30/16 after 7 months of service
- F. Hiring of Moral Best as 1.0 FTE custodian at the *Custodian After 6/30/07* Step 1 annual salary of \$37,960 as of 7/16/16
- G. Leave of absence for Deborah Letton from the position of Instructional Aide for the period 9/1/16 to approximately 10/6/16
- H. Hiring of Deborah Letton as long-term substitute teacher for the period 9/1/16 to approximately 10/6/16 to cover maternity leave
- I. Hiring of Donna Malinowski as long-term substitute teacher for the period of 9/1/16 to 6/30/17 to cover maternity leave at the *MA+15*, Step 4 annual salary of \$52,300, prorated
- J. Use of NCLB Title I funds for the salary of Basic Skills teacher, Christopher Hazynski for the 2016-17 school year
- K. Movement on the guide for Dayna Mader from *BA+15* Step 4 to *Masters* Step 4 as of 9/1/16
- L. Stipend positions per attached exhibit at rates according to DTEA agreement

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- M. “Non-affiliated Salary Guide and Benefits Schedule” for 2016-2017 as attached
- N. Gr. K-5 English Language Arts Curriculum Writing - 20 hours per teacher @ \$53 per hour = \$6,360
- Grade K - Stephanie Weller - \$1,060
 - Grade 1 - Kelli Santino - \$1,060
 - Grade 2 - Lisa Wallace - \$1,060
 - Grade 3 - Linda Guckin - \$1,060
 - Grade 4 - Dayna Mader - \$1,060
 - Grade 5 - Carleen Dickinson - \$1,060
- O. Hiring of Anuradha Ward as custodial summer help at the rate of \$11.00 per hour for 40 hours per week for the period 6/29/16 through 9/2/16
- P. Hiring of Patrick O’Malley as Excare counselor at the rate of \$10.00 per hour as of 9/1/16

Motion: Mrs. Karamanoogian Second: Mr. Hamlin Roll Call Vote: 8 ayes, 0 nays

Old Business

- A. Board of Education nominating petitions are due to the Burlington County Clerk’s office by Monday, July 25, 2016 at 4:00 pm
- B. Board Self Evaluation - online at www.njsba.org

New Business

Mr. Litwack reported that he will attend the NJSBA executive meeting on 7/20/16.

Mr. Lohr apologized for missing the last meeting due to illness. He noted that he had met with the principal of Riverside High School was pleased to learn of new curricular offerings there. Mr. Lohr also made mention of the governor’s proposed school funding formula and that he was not personally inclined to support it.

Mr. William Dillenbeck of 400 Pine Street commented on the new website and inquired about summer reading programs.

Distributions

There were no distributions.

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Public Comment on Non-Agenda Items

There were no comments.

Adjournment

On a motion by Mr. Litwack, seconded by Mrs. Karamanoogian and carried by unanimous vote, the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary