

REGULAR MEETING MINUTES – April 13, 2016

The Regular Meeting of the Delanco Board of Education was held on April 13, 2016 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:33 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Kenneth Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mr. Harry Litwack and Mr. Steven Lohr.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; one DTEA member; one Township Representative; twenty students; twenty-eight parents and grandparents; and three residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on March 24, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016 and by sending a notice on March 24, 2016; and by filing written notice with the Clerk of Delanco Township on March 24, 2016.

Approval of Minutes of March 9, 2016 Regular Meeting and March 22, 2016 Workshop Meeting

Motion: Mr. Litwack Second: Mr. Hamlin Vote: 6 ayes, 0 nays

Accept Reports of Secretary and Treasurer for February 2016, which are in agreement

Motion: Mr. Adams Second: Mr. Hamlin Vote: 6 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported on the following events and activities at Riverside High School: the NHS hosted a scrapbooking day as a fundraiser for scholarships; the NHS and Interact Club helped with the town Easter egg hunt; the Relay for Life team is fundraising for the June 4th event; a Red Cross Blood Drive will take place on 4/14/16; graduation lawn signs will be sold in May; and the Autism Speaks Now walk will be held on 5/15/16.

Delanco PTO

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Mr. Paul Hamlin reported on the following PTO activities: The Walnut Street School drama club will present “Ax of Murder” on 4/15/16. Tickets will be available at the door for \$5; Yearbook orders are due by 5/13/16; the last Chick fil A spirit night for the year will be held on 4/27/16; a Happy Mother’s Day dance for Pearson students and “someone special” will be held at the Pearson School on 5/6/16; and the next PTO meeting is scheduled for 5/9/16.

Delanco Public Library

Mrs. Heather Phillips described the following activities that will be taking place in the coming months: As part of the 150th anniversary celebration, commemorative t-shirts are available for \$15, in celebration of National Library Day, ice cream will be available for patrons on 4/15/16; and surplus books will be sold at the township-wide yard sale on 4/30/16.

Student Recognition

Students of the Month for March 2016 were recognized.

A break in the meeting took place from 8:01-8:17 p.m. Most of the audience departed leaving three DTEA members, one Township Representative and two residents.

Welcome Visitors - Public Comment on Agenda Items

Mrs. Marlene Jass commented on upcoming events planned by the Delanco Recreation Commission.

Superintendent’s Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent’s Weekly Reports submitted by Joseph Mersinger as attached
- B. Principal’s Monthly Report submitted by Louis Conti as attached
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>
Pearson	3/24/16	3/22/16 Lockdown Drill
Walnut	3/22/16	3/9/16 Bomb Threat Evac. Drill

- D. Pupil Welfare
 - 1. HIB and Suspensions - See supplemental agenda
 - 2. Enrollment Report - See attached
- E. District Calendar for 2016-2017

Motion: Mr. Litwack Second: Mrs. Gonteski Vote: 6 ayes, 0 nays

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Special Education Report

Mr. Jenkins made a motion to approve the following:

- A. Classifications and Placements for the month -- See supplement
- B. Be it resolved that, the Delanco Township Board of Education does not require the Garfield Park Academy to apply for and receive funding from the Child Nutrition Program (CNP) for the 2016-2017 school year.

Be it resolved that, the Delanco Township Board of Education does not require the Garfield Park Academy to charge students for reduced and/or paid meals for the 2016-2017 school year.

Motion: Mr. Jenkins Second: Mr. Hamlin Vote: 6 ayes, 0 nays

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Staff professional development travel per attached exhibit

Motion: Mr. Jenkins Second: Mrs. Gonteski Vote: 6 ayes, 0 nays

Finance Report

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for March 2016
- B. Monthly line account certification for February 2016
- C. Payment of bills in the amount of \$245,774.85; handwritten checks #132518-132524 in the amount of \$11,144.61; and electronic funds transfers in the amount of \$525,754.26
- D. Resolution to designate ABCO Federal Credit Union as an additional Governmental Unit Deposit Protection Act (GUDPA) certified depository for the Board
- E. Contract with Burlington County Special Services School District to send one student for the 2015-16 school year as of January 6, 2016 at the annual tuition rate of \$38,092, prorated

Motion: Mr. Adams Second: Mr. Hamlin Vote: 6 ayes, 0 nays

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Lunchroom Report

The Finance Committee chairperson made a motion to approve the following:

- A. Nutri-Serve's monthly report for February 2016
- B. Ratification of bills paid in the amount of \$16,232.58 with check # 2070

Motion: Mr. Adams Second: Mr. Litwack Vote: 6 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

Mr. Jenkins reported that Riverside's Sports Night was very enjoyable and that Haley Mitchell of Delanco was crowned Miss Riverside at the event.

Operations and Facilities Committee Report

Mr. Litwack reported on the current status of maintenance projects.

Policy Committee Report - Mr. Hamlin

Mr. Hamlin reported that our policies are up-to-date with the exception of Strauss Esmay's most recently recommended changes. A committee meeting will be held soon to review these recommendations. It is expected that the all policies will be available for online access in May.

Personnel Committee Report

Mr. Jenkins requested a motion to approve the following:

- A. Master List for substitute calling service
- B. Hiring of Lauren Lewis as classroom aide substitute
- C. Resignation of Lauren Deaner Wydra from the position of special education aide as of April 8, 2016
- D. Leave of Absence for Melissa Morgan (Maternity) from 9/1/2016 until 9/1/2017 (Eligible for sick leave until physician's release, unpaid leave after)
- E. Leave of Absence for Jessica Fitzwater (Maternity) from 9/1/2016 until 10/17/2016 (approximately)
- F. Retirement of Vicki Seehafer effective July 1, 2016 -- Letter attached

Motion: Mr. Adams Second: Mr. Hamlin Roll Call Vote: 6 ayes, 0 nays

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Old Business

Mr. Adams offered congratulations to the staff for their work on the new website and remarked that he is looking forward to having access to additional content.

New Business

Mr. Litwack invited the board to the Burlington County School Boards meeting on May 5th, 2016.

Distributions

Mr. Jenkins read a thank you note from Marisa Karamanoogian.

Public Comment on Non-Agenda Items

Executive Session

At 8:48 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:20 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

To discuss: (1) personnel and (2) superintendent's contract

Motion: Mr. Adams Second: Mrs. Gonteski Vote: 6 ayes, 0 nays

Adjournment

On a motion by Mr. Adams, seconded by Mr. Litwack and carried by unanimous vote, the meeting was adjourned at 9:42 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary