

REGULAR MEETING MINUTES – October 14, 2015

The Regular Meeting of the Delanco Board of Education was held on October 14, 2015 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:31 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mr. Paul Hamlin, Mr. Hoffman, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Corey Lilliston, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; Mrs. Ruth Esposito, PTO President; three DTEA members; one Township Representative; nineteen students; twenty-eight parents and grandparents; and two residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on October 1, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on October 1, 2015; and by filing written notice with the Clerk of Delanco Township on October 1, 2015.

Approval of Minutes of the September 9, 2015 Regular & Executive Session Meetings

Motion: Mr. Hamlin Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Accept Reports of Secretary and Treasurer for August 2015 which are in agreement

Motion: Mr. Adams Second: Mr. Hamlin Vote: 8 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported that the students are preparing for homecoming and looking forward to the parade, presentations, football game, crowning of king and queen, and the dance.

Delanco PTO

PTO President, Mrs. Ruth Esposito reflected on the PTO activities: Chik-Fil-A Spirit Night was very well attended on 10/7; the fall skating party will be held on 10/18 at Holiday Skating

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Center; Box Tops for Education collection contest will conclude on 10/23, fall fundraiser delivery will take place on 11/17 in the Pearson gym; the balance of all PTO accounts is \$5,726.48.

Student Recognition

- A. Students of the Month for September
- B. Student Recognition for Academic Achievement on NJ ASK Science

Mrs. Kate Fitzpatrick presented a check to Mr. Curt Mount in the amount of \$500 from the Delanco Women's Civic Club to support the purchase of instruments.

A break in the meeting took place from 8:02 p.m. to 8:07 p.m. as most of the audience departed leaving three DTEA members, one parent and three residents.

Welcome Visitors - Public Comment on Agenda Items

Mrs. Heather Phillips asked if the district will consider a summer reading program.

Superintendent's Report - Mr. Mersinger

A motion is requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>	<u>Bus Safety</u>
Pearson	9/16/15	9/17/15 - Active Shooter	9/28/15
Walnut	9/14/15	9/22/15 - Active Shooter	9/25/15

- D. Bus Safety Drills have been conducted as follows:

Pearson	9/28/15	8:30 am	S. Bryski and L. Conti
Walnut	9/25/15	8:30 am	S. Bryski and J. Mersinger

- E. Nursing Service Plan for 2015-2016 as attached
- F. Grade-level field trip destinations for 2015-16 as attached
- G. Molly Kiss to serve as a volunteer with the PM Ex-Care Program at Pearson
- H. Basketball Schedule - See attached
- I. Pupil Welfare
 - 1. HIB, Suspensions, Classifications - See supplemental agenda

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2. Enrollment report - See attached

J. QSAC District Improvement Plan for 2014-2015 REVISED -- See attached.

K. QSAC - The Delanco Township Board of Education hereby attests to the accuracy of the Statement of Assurance submission required for the New Jersey Quality Single Accountability Continuum. As such, a resolution is requested approving the submission of the Statement of Assurance to the New Jersey Department of Education prior to November 15, 2015. Motion to approve the submission of the Statement of Assurance to the New Jersey Department of Education as attached.

Motion: Mr. Hoffman Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Public Hearing - School Violence, Vandalism & Substance Abuse Reporting

A motion is requested to Open Public Hearing:

Motion: Mr. Adams Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Presentations

Mr. Joseph Mersinger - School Violence, Vandalism, and Substance Abuse (VV-SA) Report for the 2014-2015 School Year (Full Year) - See attached

Public Comment and Questions

Mrs. Katrina Radcliffe of the Delanco Library requested that library staff be issued security badges and be included in safety drills.

Resolutions

BE IT RESOLVED that in accordance with Chapter 18A:17-46, the Delanco Township Board of Education, at its Regular Meeting held Wednesday, October 14, 2015, in the M. Joan Pearson School cafeteria, conducted a special public hearing presentation specifically to fulfill the district's legal obligation to present school violence, vandalism and substance abuse information to the public and to conduct public hearings on the reports; and

BE IT FURTHER RESOLVED that such school violence, vandalism and substance abuse information included the following reports for the 2014/2015 School Year Report Period 1 and Report Period 2, which were successfully transmitted to the State of New Jersey Department of Education via the Electronic Violence and Vandalism Reporting System (EVVRS):

District Report of Violence and Vandalism
Incident Listing
Incident Category Totals by School

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District Action Taken Summary
Incident Summary by Location

Motion: Mr. Hamlin Second: Mr. Litwack Vote: 8 ayes, 0 nays

Motion to Close Public Hearing:

Motion: Mr. Adams Second: Mr. Lilliston Vote: 8 ayes, 0 nays

Special Education Report

New classifications and placements are listed on the supplement.

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Acceptance of the IDEA Basic and Preschool Grant application for the 2015-16 school year as attached

IDEA Basic	\$129,479
IDEA Preschool	<u>\$ 3,263</u>
Total Allocation	\$132,742

- B. Acceptance of the NCLB Consolidated Grant application for 2015-16 school year, as attached:

Title I Part A-Improving Basic Programs-Basic Skills	\$ 94,408
Title II Part A-Teacher and Principal Training & Recruiting	<u>\$ 16,759</u>
Total Allocation	\$ 111,167

- C. Curriculum Guides reviewed and revised to align with 2014 CCSS and NJCCCS

- K-8 ELA Literacy Curriculum Guide aligned with 2014 CCSS
- K-8 Social Studies Curriculum Guide aligned 2014 NJCCCS
- K-8 Visual Arts Curriculum Guide aligned with 2014 NJCCCS
- K-8 Performing Arts Curriculum Guide aligned with 2014 NJCCCS
- K-8 World Languages Curriculum Guide aligned with 2014 NJCCCS
- K-8 Comprehensive Health and PE Curriculum aligned with 2014 NJ CCSS
- 6-8 Mathematics Curriculum aligned with 2014 CCSS

Motion: Mrs. Wagstaff Second: Mr. Adams Roll Call Vote: 8 ayes, 0 nays

Finance Report – Mr. Adams

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The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for September 2015
- B. Monthly line account certification for August 2015
- C. Payment of bills in the amount of \$341,463.38; handwritten checks #132072-132078 in the amount of \$1,420.00; and electronic funds transfers totalling \$447,583.53
- D. Tuition contract for the 2015-16 school year with Burlington County Institute of Technology for 29 regular and special education students at the annual tuition rate of \$3,184 per student
- E. Special education tuition contracts for the 2015 extended school year program with Burlington County Special Services School District for 5 students at the rate of \$3,600 per student
- F. Agreements for one-on-one teacher assistants for the 2015 extended school year program with Burlington County Special Services School District for 2 students at the rate of \$4,800 per student
- G. Special education tuition contracts for the 2015-16 school year with Burlington County Special Services School District for the following:

Number of Students	Tuition Rate	Period of Time	Program
5	\$38,092	9/03/15-6/17/16	BD
1	\$38,092 prorated	9/03/15-9/08/15	BD
1	\$40,334	9/03/15-6/17/16	MD
1	\$42,015	9/03/15-6/17/16	Cog-Sev

- H. Approve 2015-2016 Application for State School Aid Procedures
- I. Acknowledge rates for field hockey officials per West Chapter 5 Field Hockey:
 - One (1) official per game - \$76 each (Delanco prefers 1 official)
 - Two (2) officials per game - \$58 each

If second game is played, the following rates apply:

- Two (2) 15-minute halves = \$57
- Two (2) 10-minute halves = \$38
- One (1) 10-minute half = \$19

Motion: Mr. Adams

Second: Mr. Hamlin

Vote: 8 ayes, 0 nays

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Lunchroom Report – Mr. Adams

The Finance Committee chairperson made a motion to approve the following:

- A. Ratify payment of bills in the amount of \$3,794.68 for checks #2059

Motion: Mr. Adams Second: Mr. Lilliston Vote: 8 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

- A. Mr. Jenkins reported that new employees and retirees were recognized at the Board meeting.

Operations and Facilities Committee Report – Mr. Litwack

Mr. Litwack report on the current status of maintenance projects and made a motion to approve the following:

- A. 2015-2016 Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) as attached

Motion: Mr. Litwack Second: Mr. Adams Vote: 8 ayes, 0 nays

Policy Committee Report - Mr. Hamlin

The committee chairperson made a motion to approve the following:

- A. Enter on first reading, Board Bylaws # 0110 through 0177 as attached
- B. Enter on first reading, Board Policies # 1100 through 4438 as attached
- C. Enter on first reading, Board Regulations #1240 through 4432 as attached

Motion: Mr. Hamlin Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Personnel Committee Report - Mrs. Karamanoogian

The committee chairperson makes a motion to approve the following:

- A. Updated substitute list as attached
- B. Approval of Sandra Marrazzo as substitute teacher for the 2015-16 school year
- C. Approval of Maureen O'Malley as a substitute instructional aide for the 2015-2016 school year

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- D. Maternity Leave of Absence for Danielle Arangio, Self-Contained LLD Teacher, starting (approximately) on January 25, 2016 with an anticipated return date of May 2, 2016.
- E. Stipend Position Revision - Appoint Amanda Smith to replace Kim Minimi as Playground/Lunchroom Advisor - Pearson for the 2015-16 school year at the annual stipend of \$2,201.50 (50% share of \$4,403)
- F. Accept letter of request for retirement from Margaret (Peggy) Wenner as of December 31, 2015, with regret

Motion: Mrs. Karamanoogian Second: Mr. Hamlin Roll Call Vote: 8 ayes, 0 nays

Old Business

- A. Board Self-Evaluation for 2014-2015 - Information sent via email.

New Business

- A. Mr. Mersinger announced that November will be “Thankful for our Staff Month.”

Distributions

- A. There were no distributions.

Public Comment on Non-Agenda Items

There were no public comments.

Mr. Litwack asked if funds are available to purchase instruments for students who want to participate in instrumental music instruction but cannot afford to rent or purchase an instrument. Discussion ensued regarding the benefits of music education.

Adjournment

On a motion by Mr. Litwack, seconded by Mr. Lilliston and carried by unanimous vote, the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary