

REGULAR MEETING MINUTES – November 11, 2015

The Regular Meeting of the Delanco Board of Education was held on November 11, 2015 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:30 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Eric Hoffman, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Corey Lilliston, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; Mrs. Ruth Esposito, PTO President; four DTEA members; two Township Representatives; fifteen students; nineteen parents and grandparents; and four residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on November 1, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on November 1, 2015; and by filing written notice with the Clerk of Delanco Township on November 1, 2015.

Approval of Minutes of the October 14, 2015 Regular Meeting

Motion: Mrs. Wagstaff Second: Mr. Litwack Vote: 9 ayes, 0 nays

Accept Reports of Secretary and Treasurer for September 2015, which are in agreement

Motion: Mr. Adams Second: Mr. Hamlin Vote: 9 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported on the following activities at Riverside High School: the sophomore class prevailed as the winner of the Homecoming competition and the students expressed appreciation for the participation of parents and teachers; Student Council President, Brynn McCall will be the first Riverside student to run for NJASC State Office; and the Student Council will host their annual craft fair on November 14th to support student activities.

Delanco PTO

REGULAR MEETING MINUTES – November 11, 2015

PTO President, Mrs. Ruth Esposito reported on the following PTO activities: the Box Tops for Education contest ended on 10/23 and netted over \$800; Chik-Fil-A night raised \$489.85; fall fundraiser delivery will take place on 11/17 in the Pearson gym; the Holiday Auction will take place on 12/4 at the Walnut Street School; Breakfast with Santa and the Little Shopper's Shop will take place on 12/12; and the balance of all PTO accounts is \$12,070.89.

Staff Recognition

Mr. Mersinger reported on various activities that will take place during "Thankful for Our Staff Month" to honor the commitment of our staff.

Student Recognition

Students of the Month for October 2015 and Student Government Officers for WSMS for 2015-2016 were recognized.

A break in the meeting took place from 8:02 p.m. to 8:04 p.m. as most of the audience departed leaving two DTEA members, one PTO representative, two Township Representatives and three residents.

Welcome Visitors - Public Comment on Agenda Items

There were no comments.

Superintendent's Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti - See Handout
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>
Pearson	10/29/15	10/27/15 - Lockdown Drill
Walnut	10/08/15	10/16/15 - Bomb Threat Evacuation Drill

- D. College Partnerships
 - 1. Rutgers University - Student-teaching experience for Chelsea Lastique with Linda Guckin (Grade 3 Teacher) at the M. Joan Pearson Elementary School, starting on 1-20-16 and ending on 5-6-16
 - 2. Rowan University - Field experience for Carleen Dickinson (Grade 5 teacher) at the M. Joan Pearson Elementary School for an endorsement in special education, starting 1-19-16 and ending on 3-14-16

REGULAR MEETING MINUTES – November 11, 2015

E. Pupil Welfare

1. HIB, Suspensions, Classifications - See supplemental agenda
2. Enrollment report - See attached

Motion: Mrs. Karamanoogian Second: Mrs. Gonteski Vote: 9 ayes, 0 nays

Special Education Report

New classifications and placements were listed on the supplement.

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Staff professional development travel per attached exhibit

Motion: Mrs. Wagstaff Second: Mr. Hamlin Vote: 9 ayes, 0 nays

Finance Report – Mr. Adams

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for October 2015
- B. Monthly line account certification for September 2015
- C. Payment of bills in the amount of \$223,942.28; handwritten checks #132184-132189 in the amount of \$4,914.50; and electronic funds transfers totalling \$458,878.29
- D. Accept donation in the amount of \$500 from the Delanco Women's Civic Club for the purchase of instruments
- E. Accept donation in the amount of \$300 from Theresa Mader and matching donation of \$300 from the NFL Matching Gift Program for the purchase of instruments

Motion: Mr. Adams Second: Mr. Lilliston Vote: 9 ayes, 0 nays

Lunchroom Report – Mr. Adams

The Finance Committee chairperson made a motion to approve the following:

REGULAR MEETING MINUTES – November 11, 2015

- A. Ratify payment of bills in the amount of \$12,072.77 with checks #2060-2061
- B. Nutri-Serve's financial report for the month of September 2015

Motion: Mr. Adams Second: Mrs. Karamanoogian Vote: 9 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

- A. No report.

Operations and Facilities Committee Report – Mr. Litwack

Mr. Litwack reported on the current status of maintenance projects.

Policy Committee Report - Mr. Hamlin

The committee chairperson made a motion to enter and adopt on second reading the following bylaws, policies and regulations:

- A. Board Bylaws # 0110 through 0177 as attached
- B. Board Policies # 1100 through 4438 as attached
- C. Board Regulations #1240 through 4432 as attached

Motion: Mr. Hamlin Second: Mr. Adams Vote: 9 ayes, 0 nays

Personnel Committee Report - Mrs. Karamanoogian

The committee chairperson made a motion to approve the following:

- A. Updated substitute list as attached
- B. Donna Malinowski as .185 FTE Special Education Teacher for the 2015-16 school year as of 11/12/15 at the MA step 3 annual salary of \$50,675, prorated
- C. Non-affiliated salary guide and benefit schedule as attached
- D. Approve Richard Sinclair as substitute bus driver at the rate of \$20.00 per hour
- E. Approve Moral Best as P/T instructional aide for 4.75 hours per day at the rate of \$10.00 per hour
- F. Approve Leandra DiMero as Ex-Care aide - AM and PM - at the rate of \$10.00 per hour
- G. Approve Lauren Lewis as Ex-Care aide - PM only - at the rate of \$10.00 per hour
- H. Approve Laura Vanard as Ex-Care substitute aide at the rate of \$10.00 per hour

REGULAR MEETING MINUTES – November 11, 2015

- I. Approve Moral Best as Ex-Care substitute aide at the rate of \$10.00 per hour
- J. Approve Takeyia White as Ex-Care substitute aide at the rate of \$10.00 per hour
- K. Approve Tammara Best as Ex-Care substitute aide at the rate of \$10.00 per hour

Motion: Mrs. Karamanoogian Second: Mr. Hamlin Vote: 9 ayes, 0 nays

Old Business

None

New Business

None

Distributions

None

Public Comment on Non-Agenda Items

Ms. Kate Fitzpatrick spoke about the Delanco Women's Civic Club mock election activity that took place recently and involved Walnut Street School seventh graders. The students toured the Township administrative offices and police station. The election winners were sworn in, paired with Township Council members and invited to sit with them on the dais during the Council meeting.

Mrs. Ruth Esposito commented that she enjoyed the mock election and thanked the Women's Civic Club for their support of school activities.

Mr. Steven Lohr expressed gratitude to Maria Zacher, Allison Donnelly and Impact Club students for their help with the Community Day Fall Festival.

Adjournment

On a motion by Mr. Litwack, seconded by Mr. Hoffman and carried by unanimous vote, the meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary