

## REGULAR MEETING MINUTES – June 10, 2015

The Regular Meeting of the Delanco Board of Education was held on June 10, 2015 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. Vice President, Mr. Phil Jenkins called the meeting to order at 7:30 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Eric Hoffman, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Ms. Tracey Schneider, BOE Solicitor; Ms. Jennifer Mack, Principal; Mr. Cameron Jenkins, Riverside High School Representative; three DTEA members; one Township representative; one PTO representative; thirty-seven parents and grandparents; twenty-seven students; and three residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on June 1, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on June 1, 2015; and by filing written notice with the Clerk of Delanco Township on June 1, 2015.

Approval of Minutes of the May 6, 2015 Regular Meeting

**Motion: Mr. Hamlin                      Second: Mr. Hoffman                      Vote: 7 ayes, 0 nays  
1 abstention-Mr. Adams**

Acceptance of the Reports of the Board Secretary and Treasurer for April 2015, which are in agreement:

**Motion: Mr. Adams                      Second: Mrs. Karamanoogian                      Vote: 8 ayes, 0 nays**

### **Liaison Reports**

#### **Riverside High School Student Representative Report**

Mr. Cameron Jenkins reported that students participated in the following activities during the last two months of school: Autism Speaks Walk, American Red Cross blood drive, Student Council awards ceremony at Six Flags, Relay for Life at Delran High School. He also announced the 2015-16 student officers as follows: President-Brynn McCall, Vice President-Haley Mitchell, Secretary-June Sorrentino, Treasurer-Haylee Loveland, Historians-Marlene Costa & Autumn Perlmutter, Board of Education representatives-Jada Karp (Riverside) and Cameron Jenkins (Delanco).

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### **Delanco PTO Report – Mrs. Ruth Esposito**

PTO President, Mrs. Ruth Esposito, reflected on the school year and summarized the PTO's contributions as follows: support of field trips & assemblies, honor roll, field day and green and white day special snacks; library summer reading program and Magic of Science night; teacher wish list items; inspirational posters and microphones for the middle school; eighth grade graduation breakfast; PTO end-of-year luncheon. Mrs. Esposito reported that the current balance of PTO accounts was \$12,132.92.

### **Recognition of Students and Staff**

Ms. Mack and Mr. Mersinger recognized students of the month by presenting medals and certificates to the students in attendance.

### **S.T.E.M. Presentation - Pegeen Harper and WSMS Students**

Mrs. Pegeen Harper, along with eight Walnut Street Middle School students made a presentation to display the STEM projects they have engaged in this year.

After the presentations, Mr. Mersinger thanked Jennifer Mack for her service this year and she, in turn thanked the Board, students and staff for the opportunity.

A break in the meeting took place from 8:08 p.m. to 8:14 p.m. while many in the audience departed leaving two DTEA members, one PTO representative, sixteen parents, two students, one Township Representative and three residents.

### **Welcome Visitors - Public Comment on Agenda Items**

There were no comments.

### **Superintendent's Report - Mr. Mersinger**

A motion was requested to approve the following:

- A. Kevin Malone, a student at Rutgers University, to complete his Fall 2015 practicum experience with Thomas Shields, Social Studies Teacher at WSMS
- B. Rebecca Goff, a student at Stockton University, to complete the following programs with Richelle Farley, ELA Teacher at WSMS:
  - a. Fall 2015 practicum experience
  - b. Spring 2016 student-teaching experience
- C. HIB Report for May 2015 -- See Supplemental Agenda
- D. Fire and Emergency Drills have been conducted as follows:

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	Fire	Emergency
Pearson	05/26/15	05/28/15 Active shooter
Walnut	05/12/15	05/20/15 Bomb threat evacuation

**Motion: Mr. Hoffman Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays**

### **Pupil Welfare Report**

Mr. Mersinger reported that enrollment as of May 31, 2015 at the M. Joan Pearson School was 265 and at the Walnut Street School was 120. Suspensions for the month of April were listed on the supplement. Thirty-five students have registered for kindergarten to date.

A motion was requested to approve the following:

- A. Participation in the Burlington County School Crisis Response Team (BCSCRT) for the 2015-16 school year
- B. 2015-16 Field Hockey schedule as attached

**Motion: Mr. Hamlin Second: Mr. Adams Vote: 8 ayes, 0 nays**

### **Special Education Report**

A motion was requested to approve the following:

- A. Classifications and Placements for the month are listed on supplement
- B. Continue self-contained Language Learning Disabled special education class for the 2015-16 school year and establish tuition rate of \$27,629
- C. To approve the Settlement Agreement resolving the Due Process petition involving Student #300000837

**Motion: Mr. Hoffman Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays**

### **Curriculum Committee Report – Mrs. Wagstaff**

The Curriculum Committee Chairperson made a motion to approve the following:

- A. Grades K-5 Math Curriculum aligned with the 2014 Math Common Core State Standards
- B. New adoption - 2014 K-5 *Wonders/Wonder Works* English Language Arts Program
- C. Accept District Professional Development Plan as attached

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- D. The Submission of IDEA Basic and Preschool Grant application for the 2015-16 school year, and accept the grant award of these funds upon the subsequent approval of the FY 2016 IDEA application as attached:

IDEA Basic	\$129,479
IDEA Preschool	<u>\$ 3,263</u>
Total Allocation	\$132,742

- E. The submission of the NCLB Consolidated Grant application for 2015-16 school year, and accept the grant award of these funds upon the subsequent approval of the FY 2016 NCLB application as attached:

Title I Part A-Improving Basic Programs-Basic Skills	\$ 94,408
Title II Part A-Teacher and Principal Training & Recruiting	<u>\$ 16,759</u>
Total Allocation	\$ 111,167

- F. Waive Title III English Second Language Learners \$ 1,184

- G. Board of Education and staff travel per the attached exhibit

**Motion: Mr. Wagstaff Second: Mr. Litwack Roll Call Vote: 8 ayes, 0 nays**

### **Finance Report – Mr. Adams**

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for May 2015
- B. Monthly line account certification for April 2015
- C. Payment of bills in the amount of \$455,330.09; handwritten check #131727 and 131739 in the amounts of \$425.12 and \$79.00 respectively; and electronic funds transfers in the amount of \$431,805.90
- D. Special education tuition contract for the 2014-15 school year with Burlington County Special Services School District for one student as of 4/14/15 at the annual rate of \$37,345, prorated
- E. Authorization for the Business Administrator to process additional invoices for payment during the current fiscal year with Board confirmation at the next regular meeting

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- F. Authorization for Business Administrator/QPA to process purchase order for 60 new laptops at state contract price (or 10% lower) upon receipt of competitive quotes, not to exceed \$51,000
- G. Revised Bank Signatories per the attached exhibit
- H. District participation in the Burlington County Educational Services Unit Joint Transportation Agreement for Special Education Summer Schools, Special Education Winter Bus Routes and Public, Nonpublic and Vocational Schools for the 2015-2016 school year
- I. Resolution directing the distribution of the Delanco Township Board of Education net returned surplus funds held in trust by the Burlington County Insurance Pool Joint Insurance Fund as per the attached exhibit
- J. 2015-16 tuition rates as calculated by the state budget software as follows:

<u>Kindergarten</u>	<u>Grades 1-5</u>	<u>Grades 6-8</u>	<u>Language Learning Disabled</u>
\$15,105	\$14,787	\$16,032	\$27,629

- K. Resolution Authorizing and Approving Renewal of Interlocal Services Agreement for Shared Business Administrator Services with Moorestown Township Board of Education

WHEREAS, on December 1, 2012, the Moorestown Township Board of Education (“Moorestown”) entered into an Interlocal Services Agreement for Shared Business Administrator Services (the “Agreement”) with the Delanco Township Board of Education (“Delanco”) (Delanco and Moorestown collectively, the “Parties”), pursuant to the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et seq. and N.J.A.C. 6A:23-1.1, et seq.; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. and N.J.A.C. 23-1.1 et seq. authorize local school districts to enter into an agreement with each other to subcontract any service which the parties to such an agreement are empowered to render within its own jurisdiction; and

WHEREAS, Moorestown and Delanco are both required to provide the services of a School Business Administrator/Board Secretary and related business services (“Business Services”) for their respective school districts; and

WHEREAS, the Parties remain of the opinion that the Business Services are more efficiently and economically provided to their respective school districts through a joint agreement for the subcontracting of such Business Services; and

WHEREAS, the Parties desire to extend the term of the Agreement for

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one (1) year, effective August 1, 2015, by virtue of an Addendum.; and

WHEREAS, under the terms of the Agreement and the Addendum thereto, Moorestown shall provide Business Services to Delanco as more specifically delineated in the Agreement and the Addendum

NOW THEREFORE, BE IT RESOLVED, that Delanco hereby authorizes and approves the Addendum to the Agreement extending the term of the Agreement for one (1) year, effective August 1, 2015

**Motion: Mr. Adams      Second: Mr. Litwack      Vote: 8 ayes, 0 nays**

### **Lunchroom Report – Mr. Adams**

The committee chairperson made a motion to approve the following:

- A. Nutri-Serve's monthly report for April 2015
- B. Ratification of bills paid in the amount of \$10,438.78 with check # 2055
- C. Child nutrition program lunch prices for both schools for the 2015-16 school year as follows:

Lunch -	\$3.00	Reduced Lunch -	\$.40	Adult Lunch:	\$4.00
Breakfast -	\$1.00	Reduced Breakfast -	\$.30	Adult Breakfast:	\$1.40

**Motion: Mr. Adams      Second: Mrs. Karamanoogian      Vote: 8 ayes, 0 nays**

### **Riverside Liaison Report – Mr. Jenkins**

Mr. Jenkins mentioned that graduation would take place on June 18, 2015.

### **Transportation Committee Report – Mr. Hamlin**

No report

### **Buildings and Grounds Committee Report – Mr. Litwack**

Mr. Litwack reported on the current status of maintenance projects.

### **Policy and Personnel Report – Mrs. Karamanoogian**

The Policy and Personnel committee chairperson made a motion to approve the following:

- A. Master List for substitute calling service
- B. Hiring of Louis Conti as principal of M. Joan Pearson Elementary School at annual salary of \$96,000 as of 7/13/2015, prorated

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- C. Movement on the salary guide for Danielle Arangio from BA to MA effective 6/1/2015
- D. Stipend positions per attached exhibit at rates according to DTEA agreement
- E. Medical leave of absence for Phillip Commisso for the period of June 17, 2015 through approximately September 15, 2015
- F. Continuation of the Substitute Calling Consortium with Beverly, Edgewater Park and Riverton School Districts for the 2015-16 School year with Jacqueline DiLuzio as Substitute Caller at the rate of \$7,226 per year
- G. Curriculum writing as follows:

Gr. 6-8 Science Curriculum Writing (summer) -  
Peg Harper 25 hours @ \$53 per hour = \$1,325

Gr. K-5 English Language Arts Curriculum Writing  
(Schedule, Scope and Sequence & Pacing Guide) (summer)  
20 hours per teacher @ \$53 per hour = \$6,360

Kindergarten	Stephanie Weller	\$1,060
Grade 1	Kelli Santino	\$1,060
Grade 2	Lisa Wallace	\$1,060
Grade 3	Linda Guckin	\$1,060
Grade 4	Dayna Mader	\$1,060
Grade 5	Kim Minimi	\$1,060

- H. Approve Melissa Barbara as Extended School Year teacher for LLD program for the period 7/6/15-8/6/15 at the rate of \$44 per hour per DTEA agreement
- I. Approve the following teachers, teaching assistants, and substitutes for the summer school program funded by 2016 NCLB Title I based on funding:

\$44 teachers and nurse and their substitutes  
(4 days a week for 5 weeks for approximately 4 hours a day)  
\$22 for teaching assistants and their substitutes  
(4 days a week for 5 weeks approximately 3.5 hours a day)

Teachers:	Kim Minimi, Kelli Santino
Wilson Certified Teacher:	Mary Beth Deaner
Teaching Assistants:	Dayna Mader, Lisa Wallace
Nurse:	Margaret Wenner
Teacher Substitute:	Dayna Mader
Teaching Assistant Substitute:	Diann Lisnak

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Nurse Substitute: Thereese Rafanello

- J. Approve Timothy Allen as nonaffiliated Buildings and Grounds Supervisor as of 7/1/15 at an annual salary of \$43,625 (inclusive of black seal stipend)
- K. Custodial summer help at the rate of \$10.84 per hour for 40 hours per week as of the dates below through 8/30/15

Starting June 22, 2015

Tammara Best

Starting June 29, 2015

Lauren Deaner

Tom Shields

Shane Manual

Working 2 days per week to cover medical leave starting June 18, 2015

Paul Minimi

- L. Approve Behavior Modification grants for the 2015-16 school year to Special Education teachers as listed:

Danielle Arangio -	\$100
Melissa Barbara-	\$100
Melissa Morgan -	\$100
Diane Tascione	\$100
Maria Zacher -	\$100
Dayna Mader -	\$100

- M. Payment of unused sick and vacation time per contract (amounts may be reduced based on attendance through 6/30/15) for the following staff members:

Linda Homan	\$ 593
Jennifer Mack	\$3,323
Elli Michaelides	\$2,951
Patricia Sparrow	\$2,396

- N. Approve summer secretarial hours to facilitate administrative transition:

Brenda Thomas	105 hours - at rate per contract
Denise Cotton	210 hours - at rate per contract

**Motion: Mrs. Karamanoogian Second: Mr. Hamlin Roll Call Vote: 8 ayes, 0 nays**



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Mr. Mersinger introduced and welcomed Mr. Conti.

### **Old Business**

The Board was reminded to submit their Board self-evaluations online at [www.njsba.org](http://www.njsba.org).

Mr. Mersinger reviewed the status of the Board goals that were set for 2014-15. He announced that the goal of a paperless Board packet has been achieved and the goal of updating board policies has not yet been met, but is currently underway.

### **New Business**

Mr. Jenkins read a letter from Dennis Bryski declaring his resignation from the Board of Education after thirteen years of service, effective immediately.

### **Distributions**

Pursuant to P.L. 2015, Chapter 47, the “Report of Awarded Contracts” was received by the Board members.

#### **I. Public Comment on Non-Agenda Items**

The following individuals made statements in support of Karl Reutter:

Mr. Sam James - 317 Princeton Avenue  
Ms. Stacy Mikulski - 317 Princeton Avenue  
Ms. Marie Reese - 224 Union Avenue  
Ms. Charmaine Anderson - 213 Walter Avenue  
Township Representative, Kate Fitzpatrick spoke in support of Jen Mack and Karl Reutter. Ms. Fitzpatrick also announced that there would be a Joint Land Use Board Meeting on 6/16 and a special Township Council meeting on 6/29.

#### **II. Executive Session**

At 8:48 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 9:30 p.m. this evening

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NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

To conduct Donaldson Hearing

**Motion: Mrs. Wagstaff      Second: Mrs. Litwack      Vote: 8 ayes, 0 nays**

The Board returned to public session at 10:08 p.m.

### **Adjournment**

On a motion by Mr. Adams, seconded by Mr. Litwack and carried by unanimous vote, the meeting was adjourned at 10:08 p.m.

Respectfully submitted,

Joanne P. D'Angelo  
Board Secretary