

REGULAR MEETING MINUTES – February 11, 2015

The Regular Meeting of the Delanco Board of Education was held on February 11, 2015 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Dennis Bryski called the meeting to order at 7:30 p.m.

A moment of silence was observed. The flag was saluted.

The Board Secretary administered the Oath of Office to the following member: Mr. Paul Hamlin (for two year term).

On roll call, the following members were present: Mr. Ken Adams, Mr. Dennis Bryski, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Phil Jenkins, Mrs. Marisa Karamanoogian, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Ms. Jennifer Mack, Principal; Mr. Cameron Jenkins, Riverside High School Representative; two DTEA members; one PTO representative; three Township representatives; twenty-four parents and grandparents; and twelve students.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on January 5, 2015; by advertising in the Burlington County Times and the Courier Post on January 15, 2015 and by sending a notice on February 2, 2015; and by filing written notice with the Clerk of Delanco Township on February 2, 2015.

Approval of Minutes of January 7, 2015 Reorganization/Regular and Executive Session Meetings

Motion: Mr. Litwack Second: Mr. Adams Vote: 8 ayes, 0 nays

Acceptance of the Reports of the Board Secretary and Treasurer for December 2014, which are in agreement:

Motion: Mr. Adams Second: Mrs. Wagstaff Vote: 8 ayes, 0 nays

Recognition of Guests

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported the following: Student Council members attended a leadership conference at TCNJ and gathered ideas on increasing student involvement and implementing

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new activities to enhance school pride; the National Honor Society will welcome seven new members on February 13th; the NHS will host a scrapbooking day on March 28th and continues to work with Little Brothers/Big Sisters; and the Relay for Life team is planning a fundraiser at Panera Bread on February 26th.

Delanco PTO Report – Mrs. Ruth Esposito

PTO President, Mrs. Ruth Esposito reported the following: the spring fundraiser will be "Mixed Bags;" the Box Tops for Education deadline is February 20th; the next Chik-Fila night will be held February 25th; Bingo night will be held on March 13th; the skating party is scheduled for March 22nd; and tickets are available for the Trenton Thunder game on April 22nd. The current balance of PTO accounts is \$13,475.70.

Students of the Month

Ms. Mack and Mr. Mersinger recognized students of the month by presenting medals and certificates to the students in attendance.

After the presentations, a break in the meeting took place from 8:00 p.m. to 8:05 p.m. while most of the audience departed leaving two DTEA members, three Township representatives and twelve parents in attendance.

Superintendent's Report – Mr. Mersinger

1. A motion was requested to approve the following reports:

- a. District's HIB report for January 2015 - principals' reports attached
- b. HIB Scores for the 2013-2014 - reports attached
- c. EVVRS Reporting Period I Public Hearing - reports attached
- b. Fire and Emergency Drills have been conducted as follows:

	Fire	Emergency
Pearson	1/15/15	1/13/15 Lockdown Drill
Walnut Street	1/16/15	1/15/15 Lockdown Drill

2. Approve 2015 Boys' Baseball schedule as attached

3. Approve the Progress Targets Action Plans for Title I as attached

Motion: Mr. Adams

Second: Mr. Jenkins

Vote: 8 ayes, 0 nays

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Pupil Welfare Report

Mr. Mersinger reported that enrollment as of January 31, 2015 at the M. Joan Pearson School was 266 and at the Walnut Street School was 121. Suspensions for the month of January were listed on the supplement.

Special Education Report – Mr. Litwack

Special education classifications and placements were reported on the supplement.

Curriculum Committee Report – Mrs. Wagstaff

The Curriculum Committee Chairperson made a motion to approve the following:

1. Staff travel for professional development as attached

Motion: Mrs. Wagstaff Second: Mr. Adams Vote: 8 ayes, 0 nays

Finance Report – Mr. Adams

The Finance Committee Chairperson made a motion to approve the following:

1. Approve necessary line item transfers for the month of January 2015
2. Approve monthly line account certification for the month of December 2014
3. Authorize payment of bills in the amount of \$260,081.24; handwritten checks #131473-131483 in the amount of \$5,555.50; and electronic funds transfers in the amount of \$444,315.54
4. Submission of a waiver application to the Executive County Superintendent for the Special Education Medicaid Initiative (SEMI) for the 2015-16 school year as the district has fewer than 40 eligible students
5. 2015 Revised Budget calendar

3/11/15 (Wednesday)	Regular Board meeting - approve budget
3/20/15 (Friday)	Deadline to submit budget to the County Office
5/06/15 (Wednesday)	Public budget hearing and adoption 7:30 pm (window of allowed hearing dates - 4/24/15-5/7/15) (adoption deadline - 5/14/15)

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6. Renewal of shared service agreement with Burlington Township Board of Education for technology services for the period of April 1, 2015 to March 30, 2016 at the annual rate of \$93,954 per the attached agreement

7. Approve copier image management agreements with Ricoh USA under NJ State Contract # 82709 as follows:

Location	Model #	Copies/month	Rate/month	Term
Board Office	MP5002SP	20,000	\$243.38	48 months
Pearson Tchr Workroom	MP6002SP	30,000	\$320.34	48 months

Motion: Mr. Adams Second: Mrs. Karamanoogian Vote: 8 ayes, 0 nays

Lunchroom Report – Mr. Adams

The Finance committee chairman made a motion to approve the following:

1. Accept Nutri-Serve's monthly report for December 2014
2. Ratify payment of bills in the amount of \$8,826.32 for checks #2036

Motion: Mr. Adams Second: Mr. Litwack Vote: 8 ayes, 0 nays

Riverside Liaison Report – Mr. Jenkins

Mr. Jenkins reported on Riverside Board of Education activity per the attached agenda.

Transportation Committee Report – Mr. Hamlin

No report

Buildings and Grounds Committee Report – Mr. Litwack

Mr. Litwack reported on current maintenance projects and made a motion for approval of the following:

1. Application for Dual Use of Educational Space as attached

Motion: Mr. Litwack Second: Mr. Adams Vote: 8 ayes, 0 nays

Policy and Personnel Report – Mrs. Karamanoogian

The Policy and Personnel Committee Chairman made a motion to approve the following:

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1. The following non-teaching substitute:

Karen Hozier as substitute custodian at the rate of \$10.00 per hour

2. Master List for substitute calling service
3. Hiring of Jessica Pippin as Ex-Care employee at the rate of \$10.00 per hour as of 1/23/2015
4. Acceptance of maternity leave request from Jessica Fitzwater for the period approximately beginning March 20, 2015 through June 30, 2015
5. Movement on the guide for Dayna Mader as of March 1, 2015 from BA, Step 2 to BA+15, Step 2
6. William Plowman as substitute teacher

Motion: Mrs. Karamanoogian Second: Mr. Jenkins Vote: 8 ayes, 0 nays

Mrs. Karamanoogian reported that Strauss Esmay has concluded their review of our policies and it is time for the committee to move forward with updating them based on their recommendations.

Old Business

Mr. Mersinger reported that guidance from the State Department of Education regarding the administration of the PARCC test has recently changed. Therefore, students whose parents refuse to allow them to participate may use recreational reading material during the testing session.

Mr. Litwack, Mr. Bryski and Mr. Adams asked questions in response. Miss Allison Donnelly addressed the ways in which students will be accommodated during the test according to their needs.

Mr. Ronald Manka (212 Linden Ave.), Mr. David Atkinson (406 Poplar St.), Ms. Carolyn Seuss (1605 Second St.), Mrs. Suzanne Iwanicki (1109 Coopertown Rd.), and Mrs. Wendy Kollasch (510 Union St.) offered comments and asked questions about the test.

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New Business

Mr. Mersinger discussed the proposed district calendar for 2015-2016.

Mr. Bryski explained his goals for committee assignments.

Visitors

Mr. Ron Manka asked about traffic safety.

Ms. Joan May Segal introduced herself as a volunteer with the “Bookmates Literacy Program” and asked about the process for becoming a volunteer in the district.

Township representative, Ms. Kate Fitzpatrick announced that the following activities will be taking place in Delanco: On 3/15/15, the History Board will be presenting "The Domestic Life of the Jersey Devil;" on 3/28/15, the Delanco Womens' Civic Club will host a Trivia Night fundraising event; on 3/6/15, the Library will host "Ducks on the Delaware - The history and folk art of Delaware River Decoys."

Adjournment

On a motion by Mr. Jenkins, seconded by Mrs. Karamanoogian and carried by unanimous vote, the meeting was adjourned at 9:58 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary