

REGULAR MEETING MINUTES – December 9, 2015

The Regular Meeting of the Delanco Board of Education was held on December 9, 2015 in the M. Joan Pearson School cafeteria, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:32 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Paul Hamlin, Mr. Phil Jenkins, Mr. Corey Lilliston, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; three DTEA members; two Township Representatives; twenty five students; twenty eight parents and grandparents; and six residents.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on December 1, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on December 1, 2015; and by filing written notice with the Clerk of Delanco Township on December 1, 2015.

Approval of Minutes of the November 11, 2015 Regular Meeting

Motion: Mr. Litwack Second: Mr. Hamlin Vote: 5 ayes, 0 nays

Accept Reports of Secretary and Treasurer for October 2015, which are in agreement

Motion: Mr. Lilliston Second: Mrs. Wagstaff Vote: 5 ayes, 0 nays

Liaison Reports

Riverside High School Student Representative Report

Mr. Cameron Jenkins reported on the following activities at Riverside High School: the Student Council hosted a successful holiday craft fair, organized a turkey drive for Fishes and Loaves and participated in a canned food drive with the Knights of Columbus; the National Honor Society attended the Amico Island clean-up day.

REGULAR MEETING MINUTES – December 9, 2015

Delanco PTO

In the absence of the PTO President, Mr. Paul Hamlin reported on the following PTO activities: the Holiday Auction raised \$10,240.86; Breakfast with Santa and the Little Shopper's Shop will take place on 12/12/15; and the next PTO meeting will be held on 12/14/15.

Staff Recognition

Mr. Mersinger honored Mrs. Peggy Wenner by presenting the *Golden Dragon Award* to her for extraordinary devotion and commitment to the district over the past thirty years.

Student Recognition

Students of the Month for November 2015 and Student Government Officers for WSMS for 2015-2016 were recognized.

A break in the meeting took place from 8:05 p.m. to 8:13 p.m. as most of the audience departed leaving two DTEA members, two Township Representatives and six residents.

Welcome Visitors - Public Comment on Agenda Items

There were no comments.

Superintendent's Report - Mr. Mersinger

A motion was requested to approve the following:

- A. Superintendent's Weekly Reports submitted by Joseph Mersinger
- B. Principal's Monthly Report submitted by Louis Conti - See attached
- C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>
Pearson	11/24/15	11/20/15 - Lockdown Drill
Walnut	11/02/15	11/23/15 - Active Shooter Drill

- D. Pupil Welfare
 - 1. HIB and Suspensions - See supplemental agenda
 - 2. Enrollment Report - See attached

Motion: Mr. Lilliston Second: Mr. Litwack Vote: 5 ayes, 0 nays

Special Education Report

Classifications and placements were listed on the supplement.

REGULAR MEETING MINUTES – December 9, 2015

Curriculum Committee Report

The committee chairperson made a motion to approve the following:

- A. Staff professional development travel per attached exhibit
- B. English Language Services (ELS) Three-year Plan (2015-2018)

Motion: Mrs. Wagstaff Second: Mr. Hamlin Vote: 5 ayes, 0 nays

Finance Report

In the absence of the committee chairperson, Mr. Jenkins made a motion to approve the following:

- A. Necessary line item transfers for November 2015
- B. Monthly line account certification for October 2015
- C. Payment of bills in the amount of \$321,464.50; handwritten checks #132248-132250 in the amount of \$457.75; and electronic funds transfers totalling \$461,849.46
- D. Approve 2015-2016 special education tuition contract with Garfield Park Academy to send one student as of October 22, 2015 through June 30, 2016 at the annual tuition rate of \$50,814, prorated
- E. Approve 2015-2016 alternative school tuition contract with Burlington County Special Services School District to send one student as of September 3, 2015 through June 17, 2016 at the annual tuition rate of \$20,400, prorated
- F. Acknowledgement of Burlington County Insurance Pool Joint Insurance Fund distinctions earned by the Delanco School District with financial award in the amount of \$8,500
 - Safety District of the Year for 2014-2015
 - Safety Star of the Year for 2014-2015 - Karen Hozier
 - Safety Award for Small School Districts
 - Outstanding Performance in Claims Processing - 24 hour turnaround
 - Outstanding Performance in Claims Management
 - Maintaining a Loss Ratio Below 50% for 2014-2015
 - Maintaining a Five-Year and Ten-Year Average Loss Ratio Below 50%
- G. Approve 2016-2017 tentative budget calendar

Motion: Mr. Jenkins Second: Mr. Lilliston Vote: 5 ayes, 0 nays

REGULAR MEETING MINUTES – December 9, 2015

Lunchroom Report

In the absence of the committee chairperson, Mr. Hamlin made a motion to approve the following:

- A. Ratify payment of bills in the amount of \$19,833.85 with checks #2062-2063
- B. Nutri-Serve's financial report for the month of October 2015

Motion: Mr. Hamlin Second: Mrs. Wagstaff Vote: 5 ayes, 0 nays

Riverside Liaison Report - Mr. Jenkins

- A. No report

Operations and Facilities Committee Report – Mr. Litwack

Mr. Litwack reported on the current status of maintenance projects.

Policy Committee Report - Mr. Hamlin

The committee chairperson made a motion to enter on first reading the following:

- A. Board Policies #5111 through 9720 as attached
- B. Board Regulations #5111 through 9324 as attached

Motion: Mr. Hamlin Second: Mr. Lilliston Vote: 5 ayes, 0 nays

Personnel Committee Report

In the absence of the committee chairperson, Mrs. Wagstaff made a motion to approve the following:

- A. Updated substitute list as attached
- B. Hiring of Holly Smith as school nurse for the M. Joan Pearson Elementary School effective January 4, 2016 at the BA +15, Step 1 annual salary of \$48,950, prorated
- C. Movement on the salary guide for Donna Malinowski from MA, Step 3 to MA+15, Step 3 effective November 12, 2015
- D. Approve the following teachers and substitute for the after-school program at Walnut Street Middle School for identified students to receive remediation in

REGULAR MEETING MINUTES – December 9, 2015

math, reading, and writing using NCLB Title I funds provided at the DTEA contract rate of \$53 per hour:

- 2 - Grade 6-8 ELA Teachers: Melissa Morgan, Diane Tascione
- 2- Grade 6-8 Math Teachers: Christina Gentile, Maria Zacher
- 1-Substitute Teacher: Pegeen Harper

Session 1 Language Arts

2 days a week, Week of January 19 - Week of February 16 (approximately)

Session 2 Mathematics

2 days a week Week of February 22 - Week of March 21 (approximately)

Salary: Hours not to exceed 3.0 (2 hours of instruction, 1 hour preparation time) per week over each 5 week session period

Motion: Mrs. Wagstaff Second: Mr. Hamlin Roll Call Vote: 5 ayes, 0 nays

Old Business

A. Official Election Results

Three-year Term -

Cynthia L. Wagstaff	772
Phil Jenkins	782
Eric W. Hoffman	749
Personal Choice	29

Two-year Unexpired Term -

Steven Lohr	774
Personal Choice	46

- B.** Reminder - Combined Reorganization and Regular Board Meeting scheduled for the first Wednesday of the month - January 6, 2016

New Business

Mr. Litwack commented on recent issues considered by NJ School Boards.

Mr. Jenkins commented on a recent news article regarding the consolidation of school districts and highlighted some the of ways that Delanco takes action to save money and share services.

REGULAR MEETING MINUTES – December 9, 2015

Distributions

None

Public Comment on Non-Agenda Items

None

Adjournment

On a motion by Mrs. Wagstaff, seconded by Mr. Hamlin and carried by unanimous vote, the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Joanne P. D'Angelo
Board Secretary