

## REGULAR MEETING MINUTES – August 19, 2015

The Regular Meeting of the Delanco Board of Education was held on August 19, 2015 in the M. Joan Pearson School gymnasium, Delanco Township, Burlington County, New Jersey. President, Mr. Phil Jenkins called the meeting to order at 7:30 p.m.

A moment of silence was observed. The flag was saluted.

On roll call, the following members were present: Mr. Ken Adams, Mrs. Rose Gonteski, Mr. Paul Hamlin, Mr. Eric Hoffman, Mr. Phil Jenkins, Mr. Harry Litwack, and Mrs. Cynthia Wagstaff.

Also present were Mr. Joseph Mersinger, Superintendent/Principal; Mrs. Joanne D'Angelo, School Business Administrator/Board Secretary; Mr. Louis Conti, Principal; Mr. Cameron Jenkins, Riverside High School Representative; one PTO representative; seven DTEA members; ten parents and grandparents; nine students; and one resident.

The Business Administrator/Board Secretary read the following statement:

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on August 7, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on August 7, 2015; and by filing written notice with the Clerk of Delanco Township on August 7, 2015.

### **Oath of Office**

The Board Secretary administered the oath of office to Mr. Corey Lilliston.

### **Approval of Minutes of the July 15, 2015 Regular & Executive Session Meetings**

**Motion: Mr. Hamlin      Second: Mrs. Gonteski      Vote: 8 ayes, 0 nays**

**Accept preliminary Reports of Secretary and Treasurer for June 2015 which are in agreement (Revised versions may be submitted after auditor review.)**

**Motion: Mr. Adams      Second: Mr. Litwack      Vote: 8 ayes, 0 nays**

### **Liaison Reports**

#### **Riverside High School Student Representative Report**

No report

#### **Delanco PTO**

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PTO President, Mrs. Ruth Esposito provided an overview of activities planned for the 2015-16 school year.

### **Recognition and Appreciation**

A. Students enrolled in the Summer Enrichment Program displayed samples of their work and received medals and certificates in recognition of their efforts.

B. Resolution to Honor Retired Board Members

Jo Ann Donnelly	1995 - 2013	18 years
David Martin	1993 - 2013	20 years
James DiMiero	1997 - 2014	17 years
Daniel Faust	1999 - 2014	15 years
Dennis Bryski	2002 - 2015	13 years

WHEREAS, your personal commitment to quality education, your valued participation in establishing effective policies and your readiness to render services in seeking educational excellence have contributed immeasurably to the progress of our school system

BE IT RESOLVED, that on behalf of your colleagues, teachers and students, we thank each of you for your dedicated service and wish you good health and happiness in your years to come

**Motion: Mrs. Wagstaff    Second: Mr. Adams    Vote: 8 ayes, 0 nays**

### **Welcome Visitors - Public Comment on Agenda Items**

There were no comments.

### **Superintendent's Report - Mr. Mersinger**

A motion is requested to approve the following:

- A. District-Level Weekly Reports
- B. District Improvement Plan required by NJ DOE QSAC monitoring
- C. Resolution to adopt the Principal Evaluation System - Annual Adoption

WHEREAS, the Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

WHEREAS, the superintendent recommends that the Marshall Principal Evaluation Model be adopted by the Delanco Township Public Schools;

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THEREFORE, The Board of Education adopts the Marshall Principal Evaluation Model for the 2015-2016 school year.

**Motion: Mr. Hamlin      Second: Mr. Adams      Vote: 8 ayes, 0 nays**

### **Pupil Welfare Report**

Mr. Mersinger reported that 43 students have registered for kindergarten to date.

### **Special Education Report**

No report

### **Curriculum Committee Report**

The committee chairperson made a motion to approve the following:

- A. Board of Education and staff travel per the attached exhibit
- B. Novels to be utilized for instruction at Walnut Street Middle School:

*Fever 1793* by Laurie Halse Anderson

*Surviving the Applewhites* by Stephanie S. Tolan

*Stargirl* by Jerry Spinelli

*The Devil's Arithmetic* by Jane Yolen

*Red Kayak* by Priscilla Cummings

**Motion: Mrs. Wagstaff      Second: Mr. Litwack      Vote: 8 ayes, 0 nays**

### **Finance Report – Mr. Adams**

The committee chairperson made a motion to approve the following:

- A. Necessary line item transfers for June 2015 (additional) and July 2015
- B. Monthly line account certification for June 2015
- C. Payment of bills in the amount of \$172,310.92; handwritten checks #131904-131905 totalling \$231,813.02; and electronic funds transfers totalling \$588,773.47
- D. Agreement with Sandi Szczepanski to provide literacy coaching - professional development services for 10 days at the rate of \$800 per day during the 2015-16 school year, funded by the NCLB Title IIA grant

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- E. Special education tuition contract for the 2015-16 school year with New Hope Academy for one student for the period 9/1/15 through 6/30/16 at the annual rate of \$40,900, prorated
- F. Special education tuition contract for the 2015-16 school year with Riverside Township Board of Education for two students to attend the Extended School Year program for the period 7/1/15-8/12/15 at the rate of \$750 per student
- G. Accept donation of \$8,000 from the Delanco PTO
- H. Resolution to participate in the following joint and cooperative purchasing agreements:

NJEDge.Net - educational technology  
Middlesex Regional Educational Services Commission - MRESC  
Burlington County Cooperative Pricing System #4 - BUCCP  
New Jersey State Contract Purchasing  
South Jersey Technology Partnership - SJTP  
Educational Data Services Inc.  
Hi-Nella Board of Education

**Motion: Mr. Adams      Second: Mrs. Gonteski      Vote: 8 ayes, 0 nays**

### **Lunchroom Report – Mr. Adams**

The committee chairperson makes a motion to approve the following:

- A. Ratification of bills paid in the amount of \$5,050.53 with check # 2058

**Motion: Mr. Adams      Second: Mr. Hamlin      Vote: 8 ayes, 0 nays**

### **Riverside Liaison Report – Mr. Jenkins**

Mr. Jenkins reported that the recent Board meeting was routine. Preparation for the new school year is well underway.

### **Transportation Committee Report – Mr. Hamlin**

No report

### **Buildings and Grounds Committee Report – Mr. Litwack**

- A. Report on maintenance updates
- B. Set date for facilities tour - September 9, 2015 at 6:00 pm beginning at Walnut

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Street School

- C. Motion to approve disposal of obsolete technology equipment per attached

**Motion: Mr. Litwack Second: Mr. Adams Vote: 8 ayes, 0 nays**

### **Policy and Personnel Report**

In the absence of the committee chairperson, Mrs. Wagstaff made a motion to approve the following:

- A. Hiring of Carleen Dickinson as fifth grade teacher for the 2015-16 school year at the MA step 1 annual salary of \$50,075, prorated
- B. Hiring of Keri Toth as third grade teacher for the 2015-16 school year at the BA step 1 annual salary of \$47,825, prorated
- C. Hiring of Deborah Letton as part-time instructional aide (4.75 hours) for the 2015-16 school year at the M. Joan Pearson School at the rate of \$10.00 per hour
- D. Hiring of Shane Manuel as part-time instructional aide (4.75 hours) for the 2015-16 school year at the Walnut Street Middle School at the rate of \$10.00 per hour
- E. Hiring of Sandra Marazzo as part-time instructional aide (4.75 hours) for the 2015-16 school year at the Walnut Street Middle School at the rate of \$10.00 per hour
- F. Increase in time for Lauren Wydra (Deaner) from part-time instructional aide to full-time instructional aide (7.0 hours) for the 2015-16 school year at the M. Joan Pearson School at the rate of \$11.05 per hour
- G. Change of assignment for Amanda Smith from technology teacher to third grade teacher for the 2015-16 school year
- H. Change of assignment for Kim Minimi from fifth grade teacher to technology teacher for the 2015-16 school year
- I. Change of assignment for Dana Mader from special education resource teacher to fourth grade teacher for the 2015-16 school year
- J. Change of assignment for Dawn Schroff from second grade teacher to K-2 special education resource teacher for the 2015-16 school year
- K. Change of assignment for Stacy Lieberum from part-time instructional aide at

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Walnut Street School to part-time instructional aide at the M. Joan Pearson School for the 2015-16 school year

- L. Approve Patrick O'Malley, a sophomore at Holy Cross High School to serve as volunteer DJ for the Walnut Street Middle School Friday-night dances in September 2015, October 2015, February 2016, and April 2016
- M. Approve Maureen O'Malley, a current Ex-Care staff member, to serve as the substitute volunteer DJ for Walnut Street Middle School Friday-night dances in September 2015, October 2015, February 2016, and April 2016.
- N. Approve substitute lists, both teaching and non teaching for the 2015-2016 school year
- O. Paid maternity leave of absence for Melissa Barbara for the estimated period of 1/15/16 through 5/2/16
- P. Accept resignation of Sonya Nestor, effective immediately
- Q. Approve the following individuals as members of the District Evaluation Advisory Committee (DEAC) for 2015-2016:
  - a. Cindy Wagstaff - BOE Rep
  - b. Ann Marie O'Malley - Parent Rep
  - c. Thomas Shields - Lead Teacher
  - d. Maria Zacher - Walnut Rep
  - e. Linda Guckin - Pearson Rep
- R. Approve the following teachers as members of the Walnut Street Middle School Improvement Panel (ScIP) for 2015-2016:
  - a. Richelle Farley
  - b. Thomas Shields
  - c. Maria Zacher
- S. Approve the following teachers as members of the M. Joan Pearson School Improvement Panel (ScIP) for 2015-2016:
  - a. Mary Beth Deaner
  - b. Linda Guckin
  - c. Carol Lipinsky
  - d. Kelli Santino

**Motion: Mrs. Wagstaff    Second: Mr. Hamlin    Roll Call Vote: 8 ayes, 0 nays**

**Old Business**

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The Board was reminded that the NJSBA Workshop will be held October 27-29, 2015 and if interested in attending, please advise before September 3rd for September BOE approval. Registration cancellation deadline is 9/26/15. Lodging refund deadline is 10/16/15.

### **New Business**

Mr. Jenkins reviewed the new Board Committee assignments.

### **Distributions**

Mr. Jenkins read a thank you note from Melissa Scholtz that expressed her appreciation for receiving the Phyllis Perry Memorial Award.

### **Public Comment on Non-Agenda Items**

There were no comments.

### **Executive Session**

At 8:09 p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of executive session at approximately 8:30 p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

- A. Superintendent Evaluation for 2014-2015
- B. Superintendent Prof. Dev. Plan for 2014-2015 through 2016-2017
- C. Superintendent/District Goals for 2015-2016

**Motion: Mr. Hamlin    Second: Mr. Adams    Vote: 8 ayes, 0 nays**

The Board returned to public session at 9:30 p.m.

Mr. Hoffman reported on the 9th Annual School Safety & Security Conference that he attended on August 18, 2015. He reviewed some safety suggestions that he learned at the conference.

Mr. Litwack announced that the Burlington County School Boards will meet at the former site of

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*Charlie's Other Brother*, now known as *O'Connors* on September 17, 2015 at 6:00 pm.

### **Adjournment**

On a motion by Mr. Hoffman, seconded by Mr. Hamlin and carried by unanimous vote, the meeting was adjourned at 9:42 p.m.

Respectfully submitted,

Joanne P. D'Angelo  
Board Secretary