

DELANCO TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

May 4, 2016

7:30 pm

- I. Call to Order**
- II. Moment of Silence**
- III. Flag Salute**
- IV. Roll Call**
- V. Reading of Statement of Adequate Notice**

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on May 2, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016 and on April 29, 2016; and by filing written notice with the Clerk of Delanco Township on May 2, 2016.

VI. Approval of Minutes of April 13, 2016 Regular & Executive Session Meetings

Motion:

Second:

Vote:

VII. Accept Reports of Secretary and Treasurer for March 2016 which are in agreement

Motion: Mr. Adams

Second:

Vote:

VIII. Liaison Reports

- A. Riverside High School Report-Mr. Cameron Jenkins, Student Representative
- B. Delanco PTO Update-Mrs. Ruth Esposito, President
- C. Delanco Public Library Update
- D. DYSA and Recreation Update

IX. Board Member Recognition

- A. Harry Litwack - New Jersey School Boards Certification

X. Student Recognition

- A. Students of the Month for April 2016 (Honesty)
- B. S.T.E.P.P. Invention Presentation

XI. Welcome Visitors and Public Comment on Agenda Items

XII. Budget Public Hearing & Adoption

Open Public Hearing

Motion: Second: Vote:

Budget Presentation

Public Comment on the Budget

Close Public Hearing

Motion: Second: Vote:

Adoption of 2016-2017 Final Budget

RESOLVED, That the Delanco Township Board of Education is eligible for an adjustment for increases in cost of health benefits in the amount of \$48,178. The additional funds are available for future year increases in the base budget if needed.

BE IT RESOLVED, That the Board of Education adopts a school district budget for the 2016-2017 school year as follows:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
2016-17				
Total Expenditures	\$9,605,659	\$179,000	\$430,788	\$10,215,447
Less: Anticipated Revenues	<u>3,933,602</u>	<u>179,000</u>	<u>5,533</u>	<u>4,118,135</u>
Taxes to be Raised	\$5,672,057	\$ 0	\$425,255	\$ 6,097,312

Motion: Second: Roll Call Vote:

XIII. Superintendent’s Report – Mr. Mersinger

A motion is requested to approve the following:

- A. Superintendent’s Weekly Reports submitted by Joseph Mersinger as attached

B. Principal's Monthly Report submitted by Louis Conti as attached

C. Fire and Emergency Drills have been conducted as follows:

	<u>Fire</u>	<u>Emergency</u>
Pearson	4/14 /16	4/26 /16 Lockdown Drill
Walnut	4/25/16	4/26 /16 Non-Fire Evacuation Drill

D. Pupil Welfare

- a. HIB and Suspensions - See supplemental agenda
- b. Enrollment Report - See attached

Motion:

Second:

Vote:

XIV. Special Education Committee Report – Mr. Hoffman

The committee chairperson makes a motion to approve the following:

A. Classifications and Placements for the month as listed on supplement

Motion: Mr. Hoffman

Second:

Vote:

XV. Curriculum Committee Report –Mrs. Wagstaff

A. Report on curriculum

XVI. Finance Committee Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

A. Necessary line item transfers for April 2016

B. Monthly line account certification for March 2016

C. Payment of bills in the amount of \$128,808.08; and additional bills in the amount of \$ - (handout), handwritten checks #132590-132594 in the amount of \$500,852.95; and electronic funds transfers in the amount of \$291,214.69

D. Special education tuition contract with Hampton Academy to send one student for the 2015-16 school year as of April 8, 2016 at the annual tuition rate of \$46,868, prorated

E. Agreement for Professional Services with Burlington County Special Services School District for the 2016-2017 school year per the attached

F. Joint transportation agreement for Public, Non-public & Vocational Schools; Special Education Summer Schools; and Special Education Winter Bus Routes;

with Burlington County Educational Services Unit for the 2016-2017 school year per the attached

G. Approve continuation of the ExCare before and after-school care program for the 2016-17 school year with fees and forms as attached

H. Approval of tax levy payment schedule for submission to Delanco Township

Motion: Mr. Adams

Second:

Vote:

XVII. Lunchroom Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

A. Nutri-Serve's monthly report for March 2016

B. Ratification of bills paid in the amount of \$14,674.80 with checks # 2071-2073

C. Year four renewal of the food service management contract with Nutri-Serve Food Management, Inc. of 4431 Route 130 South, PO Box 297, Burlington, NJ 08016 for the 2016-2017 school year at a flat management fee of \$13,260.00 with no profit/loss/breakeven guarantee

Motion: Mr. Adams

Second:

Vote:

XVIII. Liaison Riverside Report – Mr. Jenkins

A. Riverside Update

XIX. Operations & Facilities Committee Report – Mr. Litwack

A. Report on maintenance activities

XX. Policy Committee Report – Mr. Hamlin

The committee chairperson makes a motion to enter on first reading the following bylaws, policies, and regulations (included in Board packet):

- Bylaw 0167 - Public Participation in Board Meetings
- Bylaw 0168 - Recording Board Meetings
- Policy 2422 - Health and Physical Education
- Policy 2425 - Physical Education
- Policy 2431 - Athletic Competition
- Regulation 2431.2 - Medical Examination Prior to Participation, etc.
- Policy and Regulation 5111 - Eligibility of Resident/Non-Resident Students
- Policy and Regulation 5310 - Health Services
- Policy and Regulation 5330.01 - Administration of Medical Marijuana
- Policy and Regulation 8462 - Reporting Potentially Missing or Abused Children

- Policy 8550 - Outstanding Food Service Charges

XXI. Personnel Committee Report

The committee chairperson makes a motion to approve the following:

- A. Master List for substitute calling service
- B. Approve non-teaching substitute, Takeya White as substitute custodian
- C. Approve salaries for DTEA teachers for 2016-17 school year as per attached list and DTEA contract
- D. Approve salaries for DTEA support staff for the 2016-17 school year as per attached list and DTEA contract
- E. Approve salaries for non-DTEA personnel for the 2016-17 school year as per attached list
- F. Approve Donna Malinowski as homebound instruction provider at the rate of \$55 per hour on an as-needed basis
- G. Approve paid medical leave of absence for Deborah Minard from April 28, 2016 through June 17, 2016

Motion: Mrs. Karamanoogian Second:

Roll Call Vote:

XXII. Old Business

XXIII. New Business

- A. NJSBA & BCSBA update - Mr. Litwack

XXIV. Distributions

XXV. Public Comment on Non-Agenda Items

XXVI. Executive Session (if necessary)

At _____ p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately _____ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

To discuss personnel; superintendent's contract

Motion:

Second:

Vote:

XXVII. Adjournment

Motion:

Second:

Vote:

SUPPLEMENTAL AGENDA

I. Student Recognition

S.T.E.P.P. Invention Convention
Grade 3 Cyruss Bernaldes Nathan Cohen
Grade 4 Aaliyah Gomez Jayla Mosley-Spruell Rory Teel
Grade 5 Samantha Ferguson Clare Jackson

Walnut Street Middle School Students of the Month for April 2016	
Grade 6	Gracie Iwanicki
Grade 7	Caleb Esposito
Grade 8	Emily Schmitt
Safety Patrol	John Braun

M. Joan Pearson Elementary School Students of the Month for April 2016	
1 Crozier	Lillian Berger
1 Santino	Elizabeth Bruzgis
2 Fitzwater	Isabella Marcus
2 Wallace	Joshua Simon
3 Guckin	Jeremiah Matos
3 Smith	Cyrrus Bernaldes
3 Toth	Evan Durco
Mrs. Arangio	Ryan Barreto
4 Braendle	Helena Eaton
4 Mader	Aiden Procopio
5 Dickinson	Julianna Rambo
5 Stockton	Sean Haines

II. Pupil Welfare Report

A. Suspensions for April 2016

- a. Walnut Street Middle School
 - i. Grade 6 Student -- 3 days in-school -- Fighting and HIB
 - ii. Grade 6 Student -- 1 day in-school -- Fighting
 - iii. Grade 6 Student -- 1 day out-of-school -- Fighting
 - iv. Grade 6 Student -- 1 day out-of-school -- Fighting
 - v. Grade 8 Student -- 1 day in-school -- Misuse of Technology

- b. M. Joan Pearson Elementary School
 - i. N/A

B. Harassment Intimidation & Bullying Investigations for April 2016

- a. Walnut Street Middle School
 - i. HIBster #25139 - Determined to be Non-HIB
 - ii. HIBster #25295 - Determined to be HIB
 - iii. HIBster #25439 - Determined to be HIB

- b. M. Joan Pearson Elementary School
 - i. N/A

C. Classifications and Placements

- a. Walnut Street Middle School
 - i. Grade 7 student placed in POR (Pull-Out Resource)

- b. M. Joan Pearson Elementary School
 - i. Grade 1 student placed in Hampton Academy