

DELANCO TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

May 6, 2015

7:30 pm

- I. Call to Order**
- II. Moment of Silence**
- III. Flag Salute**
- IV. Roll Call**
- V. Reading of Statement of Adequate Notice**

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on May 1, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on May 1, 2015; and by filing written notice with the Clerk of Delanco Township on May 1, 2015.

VI. Approval of Minutes of April 15, 2015 Regular & Executive Session Meetings

Motion:

Second:

Vote:

VII. Accept Reports of Secretary and Treasurer for March 2015 which are in agreement

Motion: Mr. Adams

Second:

Vote:

VIII. Recognition of Guests

IX. Liaison Reports

- A. Riverside High School Report-Mr. Cameron Jenkins, Student Representative
- B. Delanco PTO Update-Mrs. Ruth Esposito, President

X. Recognition of Students of the Month

XI. Budget Public Hearing & Adoption

Open Public Hearing

Motion: Second: Vote:

Budget Presentation

Public Comment on the Budget

Close Public Hearing

Motion: Second: Vote:

Adoption of 2015-2016 Final Budget

BE IT RESOLVED, That the Board of Education adopts a school district budget for the 2015-2016 school year as follows:

	<u>General Fund</u>	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Total</u>
2014-15				
Total Expenditures	\$9,427,388	\$179,000	\$419,801	\$10,026,189
Less: Anticipated Revenues	<u>3,866,548</u>	<u>179,000</u>	<u>1</u>	<u>4,045,549</u>
Taxes to be Raised	\$5,560,840	\$ 0	\$419,800	\$ 5,980,640

Motion: Second: Roll Call Vote:

XII. Superintendent’s Report – Mr. Mersinger

A motion is requested to approve the following:

- A. HIB Report for April 2015 -- See Supplemental Agenda
- B. Fire and Emergency Drills have been conducted as follows:

	Fire	Emergency
Pearson	04/21/15	04/29/15 Non-fire evacuation
Walnut	04/15/15	04/20/15 Active shooter drill

Motion: Second: Vote:

XIII. Pupil Welfare Report – Mr. Mersinger

- A. Pupil enrollment figures as of April 30, 2015 per attached
- B. Suspensions for the month of April 2015 are listed on supplement
- C. Report on kindergarten registration (33 students registered)
- D. Approve continuation of the ExCare before and after-school care program for the 2015-16 school year. Approve fees and forms as attached.

Motion:

Second:

Vote:

XIV. Special Education Committee Report – Mr. Hoffman

- A. Classifications and Placements for the month are listed on supplement
- B. A motion is requested to approve the Settlement Agreement reached in the due process matter (request for emergent relief) involving a student whose confidential identification information is on file in the Superintendent's office.

Motion: Mr. Hoffman

Second:

Vote:

XV. Curriculum Committee Report –Mrs. Wagstaff

No report

XVI. Finance Committee Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

- A. Necessary line item transfers for April 2015
- B. Monthly line account certification for April 2015
- C. Payment of bills in the amount of \$76,623.66; handwritten checks #131685-131686 in the amount of \$158.00; and electronic funds transfers in the amount of \$496,074.09
- D. Agreement for Professional Services with Burlington County Special Services School District for the 2015-2016 school year per the attached
- E. Burlington County Alternative Middle School tuition contract agreement for one student with Burlington County Special Services School District for the 2014-2015 school year

- F. Approve Delta-T Group, Inc. as service provider for the 2015-16 school year at rates per the attached
- G. Agreement with Hutchinson as the Participating Contractor to perform the installation of energy efficient retrofit measures as listed on the attached scope of work under the New Jersey Office of Clean Energy Direct Install Program - These measures are valued at \$163,956.54. Under the program, the district cost will be 30% or \$49,186.96.
- H. Approval of tax levy payment schedule for submission to Delanco Township
- I. Renewal of dental benefit contract with Delta Dental of NJ Inc. for the period 7/1/15-6/30/2017 with two year rate guarantee of renewal premiums as follows:

<u>Delta Dental PPO Plus Premier Plan</u>		<u>Advantage Plan</u>	
One Party	\$ 56.80	One Party	\$ 53.45
Two Party	\$111.74	Two Party	\$105.31
Three Party	\$194.56	Three Party	\$183.79

Motion: Mr. Adams

Second:

Vote:

XVII. Lunchroom Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

- A. Nutri-Serve’s monthly report for March 2015
- B. Ratification of bills paid in the amount of \$11,009.34 with checks # 2053-2054
- C. Year three renewal of the food service management contract with Nutri-Serve Food Management, Inc. of 4431 Route 130 South, PO Box 297, Burlington, NJ 08016 for the 2015-2016 school year at a flat management fee of \$13,261.30 with no profit/loss/breakeven guarantee

Motion: Mr. Adams

Second:

Vote:

XVIII. Liaison Riverside Report – Mr. Jenkins

- A. Riverside Update

XIX. Transportation Committee Report – Mr. Hamlin

- A. No report

XX. Buildings and Grounds Committee Report – Mr. Litwack

- A. No report

XXI. Policy and Personnel Committee Report – Mrs. Karamanoogian

The committee chairperson makes a motion to approve the following:

- A. Master List for substitute calling service
- B. Approve salaries for DTEA teachers for 2015-2016 school year as per attached list and DTEA contract
- C. Approve salaries for DTEA support staff for the 2015-16 school year as per attached list and DTEA contract
- D. Approve salaries for non-DTEA personnel for the 2015-16 school year as per attached list
- E. Approve Donna Malinowski as homebound instruction provider at the rate of \$53 per hour on an as-needed basis
- F. Approve Dennis Adams as the Director of Facilities with an annual salary inclusive of longevity (in the amount of \$1,200) of \$88,348 for 2015-2016 school year
- G. Resolution to abolish Treasurer of School Moneys position

WHEREAS, P.L. 2010, chapter 39 was signed into law by the Governor on 7/6/10 allowing for the Position of Treasurer of School moneys to be optional; and

WHEREAS, P.L. 2010, chapter 39 provides guidance on making the position optional; and

WHEREAS, P.L. 2010, chapter 39 became effective immediately upon signing; and

WHEREAS, the opinion set forth by the Board is to abolish said position effective June 30, 2015 for reasons of economy; and

WHEREAS, according to P.L. 2010, chapter 39, and amendments to various N.J.S. 18A, that the board secretary possess the required certifications and qualifications to assume all duties as identified in place of the Treasurer of School Moneys, and

WHEREAS, according to P.L. 2010, chapter 39 amends N.J.S.A.18A:17-9 as follows: *The chief school administrator or board designee other than the secretary shall prepare the monthly reconciliation of bank account statements and in conjunction with the secretary take any steps necessary to bring the cash record balance and reconciled bank balance into agreement prior to the completion of the secretary's monthly report; and*

WHEREAS, according to P.L. 2010, chapter 39, amends N.J.S. 18A:19-10 as follows: *Payment shall be made to the teachers and others entitled thereto by individual checks drawn to their respective orders upon such account and signed by the secretary and the superintendent; and*

NOW THEREFORE BE IT RESOLVED that the Delanco Township Board of Education hereby moves to abolish the position of Treasurer of School Moneys effective June 30, 2015; and

BE IT FURTHER RESOLVED that the Delanco Township Board of Education by way of abolishing the Treasurer of School Moneys position, assigns all duties as identified in P.L. 2010 which were previously assigned to the Treasurer of School Moneys to the Board Secretary; and

BE IT FURTHER RESOLVED that the Delanco Township Board of Education by way of abolishing the Treasurer of School Moneys position hereby increases the bond for the Business Administrator/Board Secretary to a minimum of what was required under 18A or as promulgated by the State board; and

BE IT FURTHER RESOLVED that the Delanco Township Board of Education designates the superintendent as signor on the payroll/agency account(s) and warrant account; and

BE IT FURTHER RESOLVED that the Delanco Township Board of Education designates the Superintendent to prepare monthly reconciliations according to amended N.J.S.A. 18A:17-9.

Motion: Mrs. Karamanoogian

Second:

Roll Call Vote:

XXII. Old Business

XXIII. New Business

Board Self Evaluation - online at www.njsba.org
Please complete before the June meeting.

XXIV. Visitors

XXV. Executive Session (if necessary)

At _____ p.m. Mr. Bryski read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately _____ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District

will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

To discuss _____

Motion:

Second:

Vote:

XXVI. Adjournment

Motion:

Second:

Vote:

SUPPLEMENTAL AGENDA

I. Pupil Welfare Report

A. Suspensions for April 2015

a. Walnut Street Middle School

Dates	Type	Grade	Details
4/21	In School	6	Verbal threats
4/22	In School	6	Verbal threats
4/30	In School	8	Verbal threats
5/01	In School	8	Verbal threats

b. M. Joan Pearson Elementary School

Dates	Type	Grade	Details
4/28	Out of School	5	Vandalism (1/2 day)
4/29	Out of School	5	Vandalism
4/30	Out of School	5	Vandalism
5/01	Out of School	5	Vandalism

B. Harassment Intimidation & Bullying Investigations for April 2015

a. Walnut Street Middle School

- i. Zero HIB investigations for the current month

b. M. Joan Pearson Elementary School

- i. 1 case that included 1 perpetrator and 4 victims was started on 4/24/15 is in the process of investigation

C. Classifications and Placements

Date	Student	Grade	Classification	School
4/13/2015	JS	6/W	OHI	Moved to Tuckerton, NJ