

# **DELANCO TOWNSHIP BOARD OF EDUCATION**

## **Regular Meeting Agenda**

**March 9, 2016**

**7:30 pm**

- I. Call to Order**
- II. Moment of Silence**
- III. Flag Salute**
- IV. Roll Call**
- V. Reading of Statement of Adequate Notice**

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given as follows: by posting on the official bulletin boards at the M. Joan Pearson Elementary School, the Walnut Street Middle School, and the Delanco Township Board of Education Office on March 1, 2016; by advertising in the Burlington County Times and the Courier Post on January 27, 2016 and by sending a notice on March 1, 2016; and by filing written notice with the Clerk of Delanco Township on March 1, 2016.

- VI. Approval of Minutes of February 10, 2016 Workshop, Regular & Executive Session Meetings**

**Motion:**

**Second:**

**Vote:**

- VII. Accept Reports of Secretary and Treasurer for January 2016 which are in agreement**

**Motion: Mr. Adams**

**Second:**

**Vote:**

- VIII. Liaison Reports**

- A. Riverside High School Report - Mr. Cameron Jenkins, Student Representative
- B. Delanco PTO Update - Mrs. Ruth Esposito, President
- C. Delanco Public Library Update

**IX. Student Recognition**

**X. Welcome Visitors and Public Comment on Agenda Items**

**XI. Superintendent’s Report – Mr. Mersinger**

A motion is requested to approve the following reports:

A. Superintendent’s Weekly Reports submitted by Joseph Mersinger as attached

B. Principal’s Monthly Report submitted by Louis Conti as attached

C. Fire and Emergency Drills have been conducted as follows:

	Fire	Emergency
Pearson	2/26/16	2/29/16 Lockdown Drill
Walnut Street	2/17/16	2/03/16 Lockdown-Active Shooter Drill

D. HIB Self-Assessment Grades from 2014-2015 as attached

E. ESEA Accountability Action Plan for 2014-2015 as attached

F. Comprehensive Equity Plan for 2016-2019 (handout)

G. Pupil Welfare

- a. HIB and Suspensions - See supplemental agenda
- b. Enrollment Report - See attached

**Motion:**

**Second:**

**Vote:**

**XII. Special Education Committee Report – Mr. Hoffman**

A. Classifications and Placements for the month are listed on supplement

**XIII. Curriculum Committee Report –Mrs. Wagstaff**

The committee chairperson makes a motion to approve the following:

A. Staff professional development travel exhibit as attached

**Motion: Mrs. Wagstaff**

**Second:**

**Vote:**

**XIV. Finance Committee Report – Mr. Adams**

The committee chairperson makes a motion to approve the following:

A. Necessary line item transfers for January 2016 (additional) and February 2016

- B. Monthly line account certification for January 2016
- C. Payment of bills in the amount of \$241,917.81 and electronic funds transfers in the amount of \$467,935.03
- D. Renewal of shared service agreement with Burlington Township Board of Education for technology services for the period of April 1, 2016 to March 30, 2017 at the annual rate of \$138,923 per the attached agreement
- E. Agreement with Burlington County Special Services School District to provide one-on-one teacher assistants for the 2015-2016 school for two students at the annual rate of \$37,000 per student, pro-rated
- F. Approve 2015-2016 homeless tuition contract with Deptford Township Board of Education to send one student as of September 8, 2015 through June 14, 2016 at the annual tuition rate of \$12,612, prorated

**Motion: Mr. Adams**

**Second:**

**Vote:**

### **Discussion and Adoption of 2016-2017 School Year Budget**

#### **2016-2017 Health Benefits Adjustment**

RESOLVED that the Delanco Township Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of ~~\$48,178~~. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

#### **2016-2017 Travel and Related Expense Reimbursement**

WHEREAS, the Delanco Township Board of Education Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$200 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved

Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$13,585 (excluding federal grant funds) for all staff and board members.

BE IT RESOLVED that the tentative budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
<b>2016-17 Total Expenditures</b>	9,605,659	179,000	430,788	10,215,447
<b>Less: Anticipated Revenues</b>	3,933,602	179,000	5,533	4,118,135
<b>Taxes to be Raised</b>	5,672,057	0	425,255	6,097,312

And to advertise said tentative budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and BE IT FURTHER RESOLVED, that a public hearing be held in the cafeteria of the M. Joan Pearson School, 1301 Burlington Avenue, Delanco, NJ, New Jersey on May 4, 2016 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for 2016-2017 School Year.

**Motion: Mr. Adams**

**Second:**

**Roll Call Vote:**

**XV. Lunchroom Report – Mr. Adams**

The committee chairperson makes a motion to approve the following:

A. Nutri-Serve’s monthly report for January 2016

B. Ratification of bills paid in the amount of \$25,004.50 with checks # 2068-2069

**Motion: Mr. Adams**

**Second:**

**Vote:**

**XVI. Liaison Riverside Report – Mr. Jenkins**

A. Riverside Update

**XVII. Operations & Facilities Committee Report – Mr. Litwack**

A. Report on maintenance activities

**XVIII. Policy Committee Report - Mr. Hamlin**

The committee chairperson makes a motion to enter and adopt on second reading the following policies and regulations:

- Policy and Regulation 1240 - Evaluation of Superintendent
- Policies and Regulations 3221 through 3224 - (Evaluation of other staff)
- Policy 3431.1 - Family Leave
- Policy 4431.1 - Family Leave

**Motion: Mr. Hamlin**

**Second:**

**Vote:**

**XIX. Personnel Committee Report – Mrs. Karamanoogian**

The committee chairperson makes a motion to approve the following:

- A. Leave of absence for Vicki Seehafer, beginning on January 21, 2016
- B. Updated Master List for substitute calling service (handout)

**Motion: Mrs. Karamanoogian**

**Second:**

**Roll Call Vote:**

**XX. Old Business**

**XXI. New Business**

A. NJSBA & BCSBA update - Mr. Litwack

**XXII. Distributions**

**XXIII. Public Comment on Non-Agenda Items**

**XXIV. Executive Session (if necessary)**

At \_\_\_\_\_ p.m. Mr. Jenkins read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately \_\_\_\_\_ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:

To discuss \_\_\_\_

**Motion:**

**Second:**

**Vote:**

**XXV. Adjournment**

**Motion:**

**Second:**

**Vote:**

## **SUPPLEMENTAL AGENDA**

### **I. Student Recognition**

<b>Walnut Street Middle School Students of the Month for February 2016</b>	
Grade 6	Christopher Rottinger
Grade 7	Kirsten Abriola
Grade 8	Lauren Hoffman
Safety Patrol	Jeanel Zoll

<b>M. Joan Pearson Elementary School Students of the Month for February 2016</b>	
1 Crozier	Celine Danser
1 Santino	Nathan Melke
2 Fitzwater	Ben Malecki
2 Wallace	Gianna Tete
3 Guckin	Morgan Renson
3 Smith	Rachel Powell
3 Toth	Sydney Greenidge
Mrs. Arangio	Anthony Quintas-Paquette
4 Braendle	Izzie Vanard
4 Mader	Rory Teel
5 Dickinson	Nathan Renson
5 Stockton	Mackenzie Nastase

### **II. Pupil Welfare Report**

#### **A. Suspensions for February 2016**

##### **a. Walnut Street Middle School**

- i. 2-day in-school suspension for Grade 8 student (physical assault)**

- b. M. Joan Pearson Elementary School
    - i. N/A
- B. Harassment Intimidation & Bullying (HIB) Investigations for February 2016
- a. Walnut Street Middle School
    - i. HIBster # 23932 - Determined to be Non-HIB
    - ii. HIBster # 23940 - Determined to be Non-HIB
  - b. M. Joan Pearson Elementary School
    - i. N/A
- C. Classifications and Placements Update

a.	<u>Date</u>	<u>School</u>	<u>Grade</u>	<u>Classification</u>
	2-22-16	Walnut	8	OHI