

DELANCO TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

March 11, 2015

7:30 pm

- I. Call to Order**
- II. Moment of Silence**
- III. Flag Salute**
- IV. Roll Call**
- V. Reading of Statement of Adequate Notice**

PUBLIC NOTICE of this meeting pursuant to the Open Public Meetings Act has been given in the following manner: Posting written notice on the official bulletin boards at the M. Joan Pearson School, the Walnut Street School, and the Board of Education Office on March 6, 2015; by advertising in the Burlington County Times and the Courier Post on January 16, 2015 and by sending a notice on March 6, 2015; and by filing written notice with the Clerk of Delanco Township on March 6, 2015.

VI. Approval of Minutes of February 11, 2015 Regular & Executive Session Meetings

Motion:

Second:

Vote:

VII. Accept Reports of Secretary and Treasurer for January 2015 which are in agreement

Motion: Mr. Adams

Second:

Vote:

VIII. Recognition of Guests

IX. Liaison Reports

- A. Riverside High School Report-Mr. Cameron Jenkins, Student Representative
- B. Delanco PTO Update-Mrs. Ruth Esposito, President

- D. Proposal for Sandi Szczepanski to provide literacy coaching for grades K-8 at the rate of \$750 per day for six days funded by NCLB - Title IIA
- E. Purchase of technology supplies under MRESC state approved Co-op #65MCECCPS 13/14-04 in the amount of \$27,000 for 2014-15.
- F. Renewal of the food service management contract for third year with Nutri-Serve Food Management Inc. at the flat fee of \$13,325 (increase of 1.5% per CPI) for the 2015-16 school year
- G. Accept donation of five dozen baseballs for the boys' baseball team valued at \$212.70 from Jeffery and Brenda Thomas
- H. Approve 2014-2015 special education tuition contract with Motivational Educational Training Company, Inc./New Hope Academy for the period February 2/10/15 through 6/30/15 at the daily rate of \$227.22 for 80 days
- I. Approve special education/home instruction contract with Ewing Board of Education for one student for the period 1/20/15 through 2/5/15 at the rate of \$30 per hour for 17 hours
- J. Approve home instruction contract with Professional Education Services, Inc. for one student during the 2014-15 school year for ten hours per week at the rate of \$51 per hour for approximately 4 weeks
- K. Approve shared service agreement with the Township of Delanco and the Delanco Library Association for the use of space at the M. Joan Pearson School for calendar years 2015 through 2019 at the initial rate of \$6,302 and increasing each year by \$100 with additional terms per the attached agreement

Motion: Mr. Adams

Second:

Vote:

Discussion and Adoption of 2015-2016 School Year Budget

2015-2016 Health Benefits Adjustment

RESOLVED that the Delanco Township Board of Education includes in the proposed budget the adjustment for increases costs of health benefits in the amount of \$61,132. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

2015-2016 Travel and Related Expense Reimbursement

WHEREAS, the Delanco Township Board of Education Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$12,585 (excluding federal grant funds) for all staff and board members.

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	General Fund	Special Revenue	Debt Service	Total
2015-16 Total Expenditures	9,427,388	179,000	419,801	10,026,189
Less: Anticipated Revenues	3,866,548	179,000	1	4,045,549
Taxes to be Raised	5,560,840	0	419,800	5,980,640

And to advertise said tentative budget in the Burlington County Times in accordance with the form suggested by the State Department of Education and according to law; and BE IT FURTHER RESOLVED, that a public hearing be held in the cafeteria of the M. Joan Pearson School, 1301 Burlington Avenue, Delanco, NJ, New Jersey on May, 6, 2015 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for 2015-2016 School Year.

Motion: Mr. Adams

Second:

Roll Call Vote:

XVI. Lunchroom Report – Mr. Adams

The committee chairperson makes a motion to approve the following:

- A. Nutri-Serve’s monthly report for January 2015
- B. Ratification of bills paid in the amount of \$23,838.65 with checks # 2037-2038

Motion: Mr. Adams

Second:

Vote:

XVII. Liaison Riverside Report – Mr. Jenkins

- A. Riverside Update

XVIII. Transportation Committee Report – Mr. Hamlin

- A. No Report

XIX. Buildings and Grounds Committee Report – Mr. Litwack

- A. No report

XX. Policy and Personnel Committee Report – Mrs. Karamanoogian

The committee chairperson makes a motion to approve the following:

- A. Ex-Care employees:
 - a. Hiring of Robert Hozier at the rate of \$10.00 per hour as of 2/25/15
 - b. Hiring of Jordan Harrod at the rate of \$10.00 per hour pending criminal history review
 - c. Resignation of Jessica Pippin as of 2/24/2015
- B. Master List for substitute calling service
- C. Hiring of Carleen Dickinson as a long term substitute to cover maternity leave for the period of approximately March 20, 2015 through June 30, 2015 at the rate of \$75 per day for the first six days and \$85 per day for subsequent days through the end of the school year
- D. Hiring of Arlene Rosenzweig as substitute teacher
- E. Accept request for retirement from Patricia Sparrow as of June 30, 2015
- F. Authorize K-5 Math Curriculum Writing (30 hours per grade level at \$51 per hour) as follows:
 - a. Gr. K - Stephanie Weller, Emily McCann (will split the stipend - \$1,530)

- b. Gr. 1 - Jen Smith, Kelli Santino (will split the stipend - \$1,530)
- c. Gr. 2 - Dawn Schroff, Lisa Wallace (will split the stipend - \$1,530)
- d. Gr. 3 - Linda Guckin (\$1,530)
- e. Gr. 4 - Dayna Mader, Mary Beth Deaner (will split the stipend - \$1,530)
- f. Gr. 5 - Christina Gentile, Maria Zacher (will split the stipend - \$1,530)

Motion: Mrs. Karamanoogian

Second:

Roll Call Vote:

XXI. Old Business

XXII. New Business

XXIII. Visitors

XXIV. Executive Session

At _____ p.m. Mr. Bryski read the following statement:

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into executive session during a public meeting, and

WHEREAS, the Board of Education of the Delanco School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the public, and

WHEREAS, the special meeting of this Board of Education will reconvene at the conclusion of executive session at approximately _____ p.m. this evening

NOW, THEREFORE, Be it resolved, That the Board of Education of the Delanco School District will go into executive session for the following reason as outlined in N.J.S.A. 10:4-12:
To discuss personnel

Motion:

Second:

Vote:

XXV. Adjournment

Motion:

Second:

Vote:

SUPPLEMENTAL AGENDA

I. Pupil Welfare Report

A. Suspensions for February 2015

a. Walnut Street Middle School

- i. No suspensions to report for Feb 2015

b. M. Joan Pearson Elementary School

- i. 1/29/15 - Physical assault, refusal to follow directions, disruption to the learning environment - 2 days OSS (1/30 and 2/2)
- ii. 2/5/15 - 2nd grader - refusal to follow directions, disruption to learning environment - 2 days OSS (2/6 and 2/9)
- iii. 2/10/15 - 2nd grader - physical assault and disruption to learning environment - 2 days OSS (2/11 and 2/12)
- iv. 2/19/15 - 2nd grader - physical assault and disruption to learning environment - 3 days OSS (2/19, 2/20, 2/23)

B. Classifications and Placements

Date	Student	Grade	Classification	School
2/24/15	270000789	K	CI	Pearson
3/09/15	280000836	PK	PKH	Riverside E.S.